

**MINUTES OF THE STATED MEETING OF  
THE PRESBYTERY OF CAYUGA-SYRACUSE  
27 MARCH 2012  
AT THE FIRST PRESBYTERIAN CHURCH UNITED  
SYRACUSE, NEW YORK**

The Presbytery of Cayuga-Syracuse held a stated meeting at the First Presbyterian Church United, Syracuse, New York on Tuesday, March 27, 2012.

The meeting was called to order at 4:00 pm by the Moderator, the Rev. Janet Newman and constituted with prayer.

A quorum was confirmed by the Acting Stated Clerk, the Rev. Roger Martin. The names of visitors were read and it was moved/second/passed to approve the list of visitors.

The Moderator, on behalf of the Presbytery, offered thanks to the First Presbyterian Church United for hosting the Presbytery and for the assistance of Columbian Presbyterian Church of LaFayette and Westminster Presbyterian Church of Syracuse with the meeting and meal. Clerk of Session Myrna Sullivan shared some of the history of the church as it prepares to close following worship on Easter Sunday, April 8, 2012. She also shared about arrangements and accommodations.

The Moderator noted that New Business will be accepted until dinner time and requested that any motions not in the packets must be in writing.

Attendance was taken by signing the roll, as follows:

**Minister Members of Presbytery:** Garrett Anderson, Mary Anderson, Lorrie Day Anson, Earl Arnold, Dennis Doerr, Beth DuBois, Linda Even, Robert French, Karen Green, William Grossman, Mark Harrison, Stuart Hayes, Yong Ju Jee, Betty Jones, Roger Martin, Tracie Martin, Bob Masciola, Andrew McTyre, Sarah McTyre, David Nethercott, Janet Newman, Gerald Platz, Elizabeth Quick, Shawn Reyburn, Marianne Rhebergen, Howard Rose, Harold Sanderson, Jerald Shave, Peter Shidemantle, Caroline Simmons, Patricia Simmons, Debra Thomas, Saunda Thomas, Steven Thomas, Edgar Thornburg, Eugene Turner, Kathleen Waters, Barbara Wright.

**Commissioned Ruling Elders:** None

**Elders Elected by Session:** Patricia Milliman (Amboy Belle Isle), Ann Wiley (First, Auburn), Audrey McNally (Westminster, Auburn), Jean Harshaw (Baldwinsville), Jean Ball (Cazenovia), Sandra Arnold (DeWitt), Joan O'Donnell (East Syracuse), Beth Krauss (Fayetteville), Rita Hooper (Fulton), Howard Hanlon (Hannibal), Craig Shute (LaFayette), Domenick Patti (Marcellus), Susan Sillman-Smith (Mexico), Sylvia McKinnon (Morrisville), Gordon Howard (Otisco), Lillian Harter (New Hope Presbyterian Church, Parish), Linda Van Buskirk (Scipioville), Mary Ellen Brzozowski (Elmwood, Syracuse), Nita Cleland (First Presbyterian Church United, Syracuse), Gail Banks (Robinson Memorial, Syracuse), Roy Miller (Taunton), Bill Smith (Weedsport), and Marge Palmer (Whitelaw).

**Elders Appointed by Council:** Elizabeth Buonocore (First Presbyterian Church United, Syr.), Roberta Richardson (Northminster), Marcia Vair (Morrisville), and Nancy Wind (First Presbyterian Church United, Syr).

**Certified/Employed Christian Educators:** Nancy Wind (First Presbyterian Church United, Syr.- counted above as Elder Appointed by Council), Becky Krebs (Liverpool).

**Administrative Personnel Association:** Gail Banks (counted above as Elder Commissioner)

**Presbytery approved the following teaching and ruling elders as corresponding members (with voice):** Robert Armstrong (Amboy Belle Isle), Leona Hardy (Amboy Belle Isle), Irene Mahoney (Amboy Belle Isle), Lois Spitzer (Fayetteville), Ken Spitzer (Fayetteville), Carola Shave (First Presbyterian Church United, Syr.), Linda Stewart (Liverpool), Clayton Koontz (Northminster), Jean Smith (Weedsport), and Rev. Dr. Daniel McCollister (laboring in our bounds as Stated Supply at New Hope PC, Parish, from Redstone Presbytery).

**Youth delegates active in congregations (voice only):** Pearl Fischer (First Presbyterian Church United, Syr.)

**Visitors:** Ruling Elder Lorrie Cooney (Candidate under care of the Presbytery of Carlisle), Linda Doerr (Chittenango), Douglas French (Chittenango), Jane Thornburg (Northminster), James Davis (Vanderkamp), Ruling Elder Diana Sponsler (First United PC, Syracuse).

**Inquirers/Candidates:** None .

**Attendance Summary:** There were thirty-eight Teaching Elders, twenty-three Ruling Elder commissioners, four Ruling Elders appointed by Council, one Christian Educator, ten Corresponding Members, and six Visitors. Five of our thirty-nine congregations had neither an elder or minister present.

**Ministers absent without excuse from meeting:** Susan Alloway, Peter Anderson, George Demass, Robert Herst, Robert Langston, Clarice Martin, Neil Strong, and Eileen Winter.

**Churches not represented by an elder commissioner:** King Ferry; Northminster; Onondaga Hill; Port Byron; Skaneateles.

Transitional Presbyter Marianne Rhebergen requested that the Presbytery acknowledge the Rev. Daniel McCollister, the new Stated Supply at the New Hope Presbyterian Church in Parish, who is laboring within our bounds from Redstone Presbytery in Pennsylvania.

It was moved/ second/and passed to adopt the agenda.

### **CONSENT AGENDA.**

The Presbytery **approved** items on the Consent Agenda. These actions are reported later in these minutes. The Presbytery **approved**, through the Consent Agenda, the Minutes of the Stated Meeting of January 21, 2012. The Presbytery received for information the Minutes of Presbytery Council meetings of January 3, 2012 and February 7, 2012. These minutes are provided to inform the Presbytery of actions of the Council. The minutes are approved by the Council and not the Presbytery.

### **Report of the PRESBYTERY COUNCIL (part 1)**

The Council reported that the Search Committee for a Stated Clerk/Webspinner has completed a job description and has begun advertising, with an initial cutoff date of April 15, 2012. Council has received requests from Auburn, Westminster, Robinson Memorial, and Liverpool for visits to help interpret the Presbyteries form of government and how it will impact the local congregation.

### **Report of the COMMITTEE ON MINISTRY (part 1)**

The Committee on Ministry reported that it approved the following contracts for ministerial services:  
Stated Supply between Bill Grossman and Marcellus  
Interim Minister between Plymouth UCC and Kathleen Waters  
Stated Supply between Sandy Sanderson and Taunton  
Parish Associate between Park Central and Brigid Boyle  
Parish Associate between Park Central and Sarah McTyre

The Committee has also authorized Patricia Simmons to attend the Early Ministry Institute, and communicated this to the Session of the Westminster Presbyterian Church of Syracuse.

### **Report of the STATED CLERK (part 1)**

Acting Stated Clerk Roger Martin reported all reporting of Statistical Data to the General Assembly was completed on Sunday, March 11, 2012.

- Congregational Reports completed by congregational clerks - 19
- Congregational Reports inputted by the Stated Clerks Office - 12
- Congregational Reports not provided to General Assembly - 8

A number of clerks reported not getting the information from the Stated Clerks Office, while others did not get their data to the office in time for it to be inputted.

It is the suggestion of the Acting Stated Clerk that more follow-up between the Stated Clerk's office and the congregational Clerks is needed to ensure that needed forms have been received, new clerks are sent the necessary information, a reminder notice with two, and then one week before the cutoff date is near, and a simple email to the Stated Clerk saying that you have completed the task needs to be sent by congregational Clerks. This is a necessary task, since each congregation's Per Capita is calculated by the data received by the General Assembly.

Overture 055- *On Issuing an Authoritative Interpretation of W-4.9000* has been received by the General Assembly and is being circulated.

Registration of all of our commissioners have been sent and received by the Office of the General Assembly. The Administrative Commission to ordain Candidate Kathleen Dain to the office of Teaching Elder so that she could accept a call from the Ludington Community Church within the Presbytery of Lake Michigan reported that it carried out the ordination as part of an afternoon service of worship on Sunday, August 21, 2011 at the Park Central Presbyterian Church of Syracuse, in accordance with G-3.01. The Commission consisted of Teaching Elders Stuart Hayes, Andrew McTyre, Lorrie Day Anson, and Moderator Janet Newman; Ruling Elders Margaret Charters (Park Central Presbyterian Church, Syracuse) and Jean Harshaw (First Presbyterian Church, Baldwinsville). Rev. Philip Beck of Pittsburgh Presbytery was seated on the Commission as a Corresponding Member from that Presbytery. The Sacrament of Holy Communion was celebrated as part of the worship service, officiated by the Rev. Kathleen Dain. Rev. Dain was transferred to the Presbytery of Lake Michigan at the conclusion of the worship service.

The Administrative Commission to install Teaching Elder Shawn Reyburn as Pastor of the Columbian Presbyterian Church of LaFayette reported that it completed its task as part of an afternoon service of worship at the Columbian Church on Sunday, October 30, 2011, in accordance with G-3.01. Members of the Commission included Teaching Elders Janet Newman, Steven R. Thomas, Jr., and Peter Shidemantle; and Ruling Elders Dr. Wynetta Devore (Syracuse, Park Central) and Craig Shute (Columbian Presbyterian, LaFayette). The Administrative Commission to install Teaching Elder Patricia Simmons as Designated Pastor of the Westminster Presbyterian Church of Syracuse reported that it completed its task as part of an afternoon service of worship on Sunday, November 20, 2011, in accordance with G-3.01. Members of the Commission included Teaching Elders Janet Newman, Garrett Anderson, and Marianne Rhebergen; and Ruling Elders Robert Conine (Syracuse, Westminster) and Timothy Fay (Liverpool).

The Stated Clerk reports that a third Session has voted to endorse the Overture approved by the Presbytery of Cayuga-Syracuse at our January meeting, *On Issuing an Authoritative Interpretation of W-4.9000*: Robinson Memorial Presbyterian Church.

## **Report of the TRANSITIONAL PRESBYTER**

*I am the true vine and my Father is the vinegrower . . .  
Abide in me as I abide in you.  
Just as the branch cannot bear fruit by itself unless it abides in the vine,  
neither can you unless you abide in me.  
I am the vine, you are the branches.  
Those who abide in me and I in them bear much fruit,  
because apart from me you can do nothing. (John 15: 1, 4-5 NRSV)*

As a Presbytery, we are now moving well along on the journey that began in the summer of 2009. With courage and faithfulness, you decided then that a new way of being a Presbytery gathered together in central New York was needed. Praying and reflecting, listening and acting, you have sought to follow God's guidance for what that might mean, and have reached several markers along the way.

The Transition Assistance Team helped us to appreciate both the strengths and weaknesses of our past, and began the process of dreaming new visions for the future. The Council has learned to work well in all its leadership roles, and now does so with prayer and laughter. And the CREATION Team brought us a bold new vision for gathering *because we are called to share the gospel and committed to each other and the Presbyterian Church in this place*, a vision that is rooted and grounded in the promises of our Savior.

As you read the reports and recommendations that have been prepared for the March 27<sup>th</sup> meeting, you will see signs of more progress towards the future, including nominations for the new "Leadership Team" that will take over on July 1, a revised budget for the rest of 2012, and information about projected income and expenses for 2013. Each report reflects countless thoughtful and prayerful hours offered by your sisters and brothers.

My work over the last several months has focused heavily on the launch of the new website and on encouraging various committees in planning for their future work without the support of presbytery staff. Roger Martin has stepped ably into the role of Acting Stated Clerk, and it is great to have him aboard. Bert Richardson, Janet Newman, Steve Thomas, Bill Grossman, Jean Harshaw, the website design team, so many of your elected leaders have stepped up and are giving their best efforts so that we can live as a fruitful and faithful branch on the vine that is Christ Jesus.

Of course, people are asking how much longer I will be with you. The answer is simply that I don't know. There is still much to be done – inventorying and disposing of equipment, relocating files, training a new Stated Clerk/Webspinner, evaluating the success of our bookkeeping arrangements, making decisions and arrangements re. the Resource Center, etc.. How long that will take and when God will open a door to a new ministry, I don't know. My *hope* is to say good-bye to you sometime in the fall.

Meanwhile, please know that I continue to hold this journey in my prayers and thoughts!

## **Report from the Funding Review Team of the Presbytery Council**

The Funding Review Team met on February 16, 2012 to consider requests for grants from the Mission & Ministry funds. The following grant is recommended:

Haitian Educational Mission Partnership -- \$ 4,500 to fund teacher training for ten teachers at St. Joseph's School in Dubre, Haiti; assistance in evaluating adult literacy classes at four literacy centers, and a return trip to Haiti in March 2012.

## **Report of the KOREAN PARTNERSHIP M and M TEAM (part 1)**

### **“Centennial Delegation” to Visit Korea**

On April 12-19, 2012, 12 members of the Presbytery of Cayuga-Syracuse will travel to South Korea as the “Centennial Celebration Delegation” to Pyongyang Presbytery. Pyongyang Presbytery (Presbyterian Church of Korea) is celebrating its 100<sup>th</sup> Anniversary this year and invited the delegation to be part of its celebration as they review their history and look to the future. On several occasions leaders of Pyongyang Presbytery have told us that the partnership between our two presbyteries, now 12 years old, is one of the most successful models in the PCK.

This delegation includes five clergy, a Commissioned Lay Pastor, elders, deacons, church educators, Presbyterian Women, two members of Council, and the Moderator of Cayuga-Syracuse Presbytery. There are 6 men and 6 women representing 7 churches (4 Presbyterian churches and 3 Presbyterian federated/union churches). Eight delegates are first-time visitors. Together the delegates bring a variety of backgrounds and an abundance of gifts and talents to share with our Korean brothers and sisters and to further the work of God’s kingdom through our joint mission. Delegation members are: Donna Chapman (Commissioned Lay Pastor, Whitelaw); Doug French (Chittenango); Rev. Ed Kang (Honorably Retired); Irene Mahoney (Amboy Belle Isle); Rev. David Nethercott (Fulton); Rev. Janet Newman (C-S Moderator); Joyce Priano (Amboy Belle Isle); Rev. Shawn Reyburn (LaFayette); Linda Russell (Westminster-Auburn); Rev. Harvey Sindima (Member-at-Large); Dr. Kenneth and Lois Spitzer (Fayetteville).

During the week, delegates will:

Meet with PC(USA) mission co-workers Dr. Simon and Haejung Park, and three PC(USA) Young Adult Volunteers (YAV’s) assigned to them. Simon and Haejung spent five weeks in North Korea in November-December 2011 when Simon was a guest teacher at the Pyongyang University of Science and Technology (PUST) (see report on Overture below). Background information on the Parks can be found at: <http://gamc.pcusa.org/ministries/missionconnections/park-simon-and-haejung/>. Information and blog postings on the YAV’s (Anna Curl, Thomas Loyd, and Anna Shustitsky) can be found at <http://gamc.pcusa.org/ministries/yav/blogs/>.

Spend one-on-one time with a Korean counterpart in ministry during a “shadowing” experience, sharing personal stories and learning from each other through the exchange of information about each other’s mission and ministry.

Worship in three different churches with Rev’s Nethercott, Newman and Reyburn serving as guest preachers; participate in Christian Education classes and meet with teachers and leaders; and participate in mid-week early-morning prayer services.

Discuss changes in polity and organization in the PC(USA) and the Presbytery of Cayuga-Syracuse and compare these with conditions in PCK and Pyongyang Presbytery.

Explore similarities and differences, successes and challenges, in ministries such as leadership development, commissioned lay pastors, outdoor ministry (e.g. Vanderkamp), youth ministry, vacation bible school, adult bible study, faith formation, small group ministry, and evangelism.

Meet with Presbyterian Women of Pyongyang Presbytery and the Women’s Choir;

Plan for future joint mission work.

### **A Net Gain: Malaria Eradication in Malawi-BNRP**

A current priority of the Partnership's joint mission is the purchase and distribution of insecticide-treated mosquito nets to children under age 5, pregnant women, and other residents in the Blantyre North Relief Project (BNRP) in Malawi. The nets cost \$6.00/each and last for five years. They are part of a comprehensive, multi-faceted malaria eradication project in BNRP which, in addition to the nets, includes Indoor Residential Spraying; and educating, testing, diagnosis, treatment and monitoring of residents by 50 trained health workers.

Since January 2011 there have been no malaria-related deaths among the BNRP target populations. However, while 10,000 nets have been distributed, the Sindima staff at BNRP report that an additional 20,000 nets are needed to cover all the children, pregnant women and families registered in this program. As of now, the Partnership's joint mission is the only outside source offering support to the Sindima family for the BNRP mosquito nets. Churches and individuals are invited to participate in the BNRP Mosquito Net Project and keep the good news coming!

You can help save a life!

(1) Make a donation at the March 27 presbytery meeting. "Alternative Gift Cards" and "Thank You" cards will be available in the registration area. [Note: Additional copies of cards are available on request. Churches or individuals wishing to use these cards for local fund-raising efforts may request the pdf document file from Linda Russell at [lsruss@aol.com](mailto:lsruss@aol.com).]

(2) Ask your church mission committee and/or council/session to consider making a donation and send the contribution to the Korean Partnership M&M Team, %Westminster Church, 17 William Street, Auburn, NY 13021. Checks should be made payable to Westminster Church-Auburn and marked Malawi Mission on the memo line.

### **North Korea Mission: Overture from Cayuga-Syracuse Makes History**

In 2010 the Presbytery of Cayuga-Syracuse submitted to General Assembly an Overture on Supporting Mission and Ministry in North Korea which was amended and approved. As a direct result of the initiative of this presbytery, mission work in North Korea is moving forward!

*One main task assigned to the General Assembly Mission Council (GAMC) was to open up a "way to reach the people in North Korea with the gospel of Jesus Christ" using PC(USA) mission resources in South Korea in partnership with the PCK [and other partners] and "plan for fully-supported PC(USA) mission personnel for mission work in North Korea in the future."*

Simon Park's teaching assignment (see above) was a precursor to the establishment of a three-year teaching position at Pyongyang University of Science and Technology (PUST) to be filled by a PC(USA) mission co-worker. According to a progress report the M&M team recently received from PC(USA) World Mission regarding this Overture, this will be the first official, full-time PC(USA) mission assignment for reaching the people of North Korea.

The complete World Mission progress report on this item states: [1] *World Mission staff continue to be diligent in responding. Meetings have been held and communications are ongoing with the Presbyterian Church of Korea (PCK) to collaborate on this mission. Since citizens of South Korea are not permitted travel into North Korea, efforts fall more heavily upon PCUSA.*

[2] *A mission co-worker completed an exploratory visit to Pyongyang University of Science and Technology (PUST) during July 2011 and a teaching assignment in December 2011. Costs related to these assignments were born by the Korea Mission of the Presbyterian Church (KMPC) office.*

[3] *In planning for future mission efforts into North Korea, World Mission validated and prioritized a mission personnel three-year teaching position at PUST. Pending an approved candidate, this will be the first official, full-time mission assignment for reaching the people of North Korea. Financial support of this position will*

*follow the approved pattern for all mission personnel sent by the PCUSA. As this particular assignment proves successful additional personnel may also be recruited.*

The second main task assigned to GAMC was to “... encourage [national and global ecumenical partners] and PC(USA) congregations and entities, to participate in praying for, raising awareness of, and contributing funds to feed the hungry and bring hope to the disabled in this reclusive country.”

World Mission’s progress report on this item states:

1] *Funds in the amount of approximately \$28,000 were collected and sent to our ministry partner, the Presbyterian Church in Korea (PCK) [second quarter 2011], for the purpose of purchasing food to be sent to North Korea.*

[2] *The 2012 Mission Yearbook will lift up the mission and ministry in North Korea. Congregations and individuals will be asked to pray for and support these efforts.*

[3] *Extra Commitment Opportunity (ECO) accounts have been set up to receive mission giving for projects in North Korea. Funds have been received and some have been sent to their intended destination. At the same time, government sanctions restricted monies from being sent into North Korea so that there are funds currently being held until the way has been cleared. [Note: Additional information on these ECO’s and other funding opportunities for humanitarian aid is pending.]*

To learn more about any of the Partnership mission projects, or to schedule a program for your church or organization, contact Linda Russell at [lsruss@aol.com](mailto:lsruss@aol.com) or 315-730-6930.

### **Report of the Congregational Ministries Committee**

The Congregational Ministries Committee reported that they had asked congregations that participated in the New Beginnings Congregational Self-Assessment process in 2011 to reflect on the impact the process has had in their context. What follows is directly from the reports received by the Committee.

#### **First Presbyterian Church United of Syracuse**

The New Beginnings Process helped the session and congregation make the hard, but faithful decision to close (in the hopes of a congregational restart) as of April 8, 2012 (Easter Sunday). There will be a celebration service of the life of FPCU on May 6, 2012.

The vote to dissolve the congregation was made in October 2011, and a week later a group of 15 members of FPCU began a process called “Starting New Churches” which comes out of the Evangelism and Church Growth Office of the denomination. This group has met weekly after worship since then to discern what the new faith community will become. So far a name, *Isaiah’s Table: Grace, Hope, Food for All*, has been decided and the new missional faith community will be built upon the community breakfast ministry already taking place on Sunday mornings. *Isaiah’s Table* will meet on Saturday mornings for its community breakfasts once FPCU closes. *Isaiah’s Table* will also take on the responsibilities of the existing food pantry and will expand its ministry to provide both spiritual and actual food to all who come to the table.

*Isaiah’s Table* is committed to ministry in the near-Westside neighborhood of FPCU. Its foundational statement and vision ministries can be found below:

Foundational Statement

*We are an open community worshipping and celebrating Jesus as Lord and Savior. We seek to embody God’s love and grace for all in our sharing and service.*

Vision Ministries

Provide varied, engaging PCUSA worship experiences

- Provide opportunities for spiritual growth and discipleship
- Provide access to healthy food including

Continuing the current food pantry mission

Providing a meal in tandem with a worship experience

Pursuing opportunities for fresh produce market in the neighborhood and community gardening

*"Do not remember the former things, or consider the things of old. I am about to do a new thing; now it springs forth, do you not perceive it? I will make a way in the wilderness and streams in the desert." Isaiah 43:18-19*

**Amboy Belle Isle Church** Betty Jones in Jan. 26, 2012 email writes of Amboy Belle Isle Church: Hi Karen, there is no way that our story fits the format of First Pres. United. Here is our story. Our assessor was William Lawyer. His evaluation was right on. We were a perfect "Membership Church." We responded positively to his suggestions. We made the decision to become a Discipleship Church by reaching out to the community. We took a survey of gifts and talents we would be willing to share in our new adventure. We now share with residents at an independent living facility once a month and an assisted living facility that we visit twice a month. We have plans to bring our technology into the year 2012. Our next outreach is to make a personal contact with anyone who has attended our church in the past few years and is not presently attending. Our latest step is upgrading worship in a variety of ways. We have nine new people coming to worship and we are including them in worship. I hope this fits the bill for your request.

**First Presbyterian Church, Mexico**, At the congregational meeting Jan.22, 2012  
A review of the New Beginnings Program was presented. A motion was made, seconded and carried that it be recommended that there be further group and individual study and Bible Studies of what a Missional Church would be and do, and that we continue to build on the mission and ministries that we now conduct.

**New Hope Presbyterian Church, Parish**, Mary Lou Guindon, Clerk of Session) writes in a Feb. 18, 2012 email. Hi Rev. Karen,  
We identified three things that we needed to address: updating website; new sign in front of church (which resulted in the change in the name of the church) and a church brochure. We meet after church on the 3rd Sunday of the month for a "New Beginnings Conversation" The sign has been ordered.

**United Ministry of Aurora**, Rev. Robert French writes in Feb. 23, 2012 email  
Hi Karen! New Beginnings has been a wonderful blessing to our congregation, resulting in a decision to redefine our mission. Under the motto, "Follow Christ and Share His Love," we've made a turn toward the community, with emphasis on health and wellness ministry and grief support, shored up by a renewed commitment to spiritual formation. This redirection is expected to take time; we've reorganized our Council accordingly and are planning a congregational event after Easter to assess our progress and plan the next steps.

**First Presbyterian Church of Weedsport**, Sandi Kreplin, Clerk of Session sent the following email on 2/28/12  
Re: New Beginnings in our church  
Our church had a good response with an average of 28 people per week, which is 36% of our members, attending the house meetings. A feeling of hope, tempered with the reality of an aging, declining membership left us trying to see how we can be "church" in today's world. A small group of members continued the discussion over the summer, fall and winter and studied and prayed over how we can make a difference in our community. Currently the Session has begun the New Initiatives program. As a result of these meetings a mission of sending cards to non-members, usually as a result of a death or serious illness was begun as well as a monthly luncheon at the senior citizen apartments. It is hoped that becoming more familiar with this population will result in discovering how we can best serve them. We continue to pray and study while trying to discover our role in the community.

**Report of the Board of Trustees, part 1:**

The Trustees reported that the Onondaga Hill Presbyterian Church sold their “old” manse to Brian Block for \$50,000. This property is described as follows:

*ALL THAT TRACT OR PARCEL OF LAND situated in the Town of Onondaga, County of Onondaga, State of New York being part of Farm Lot 119 in said Town, bounded and described as follows:*

*BEGINNING at a point in the deeded centerline of Makyes Road (a.k.a. Huntington Road), said point being the southeast corner of lands conveyed to Michael and Laura Centore (Reputed Owners); thence S 15°15'00" E along the deeded centerline of Makyes Road a distance of 69.45 feet to a point, said point being northeast corner of Lot 1 of the Onondaga Hill Presbyterian Church Subdivision as recorded in the Onondaga County Clerk's Office on July 8, 2010 as Filed Map No. 11393; thence S 75°24'03" W along the northerly line of said Lot 1 a distance of 128.00 feet to an angle-point therein; thence N 15°15'00" W a distance of 22.00 feet to an angle-point therein; thence N 86°01'15" W a distance of 92.71 feet to a point on the southerly line of aforesaid lands conveyed to Centore; thence N 15°15'00" W a distance of 37.12 feet to a point; thence N 77°10'00" E continuing along the southerly line of Centore a distance of 219.11 feet to the point and place of beginning. Containing 0.25 Acre of land, more or less (excluding lands within the road right-of-way).*

*SUBJECT TO AN EASEMENT reserved for the benefit of the Grantor's Lot 1 more particularly described as follows;*

*ALL THAT TRACT OF PARCEL OF LAND situate in the Town of Onondaga, County of Onondaga, State of New York being part of Farm Lot 119 in said Town, bounded and described as follows:*

*BEGINNING at a point in the deeded westerly right-of-way line of Makyes Road (a.k.a. Huntington Road), said point being S 75°24'03" W a distance of 33.00' from the intersection of the deeded centerline of Makyes Road and the northerly line of the aforesaid Lot 1, thence S 75°24'03" W along the northerly line of Lot 1 a distance of 95.00 feet to a point; thence N 15°15'00" W a distance of 30.00 feet to a point: thence S 75°24'03" E a distance of 95.00 feet to a point on the deeded westerly right-of-way line of Makyes Road; thence S 15°15'00" E a distance of 30.00 feet to a point and place of beginning as partially shown on the subdivision map referenced above and more fully set forth in a survey by Jay. D. Holbrook dated September 9, 2011 and annexed hereto.*

*Said Easement shall be for the purpose of ingress/egress of the Grantor's premises for emergencies as well as maintenance of the Grantor's building, landscaping, walkways, sanitary sewer lines and utilities. While maintenance of the driveway shall be the sole responsibility of the Grantee, the Grantor reserves the right to clear the driveway and walkway of snow should the Grantee fail to do so or be unable to do so. Said easement shall not be used for routine ingress/egress. Grantee shall not erect any fence, wall or barrier within the easement.*

*Subject to any and all easements, covenants, rights-of-way, and restrictions of record.*

*Being part of the same premises conveyed to the grantor by deed dated January 6, 1821 and recorded in the Onondaga County Clerk's Office on March 9, 1825 in Book of Deeds EE at page 476, by deed dated May 29, 1930 and recorded in the Onondaga County Clerk's Office on May 29, 1930 in Book of Deeds No. 618 at page 473 and by deed dated June 15, 1938 and recorded in the Onondaga County Clerk's Office on September 29, 1938 in Book of Deeds No. 880 on page 159.*

*TOGETHER with appurtenances and all the estate and rights of the Owner in and to said premises.*

TE Earl Arnold requested the removal from the Consent Agenda the Trustee Report concerning the sale of the Onondaga Hill Presbyterian Church “Old Manse.”

The Presbytery **approved** all other items of the consent agenda.

## **WORSHIP**

The Presbytery then gathered for worship with RE Lorrie Cooney, a candidate for ministry as a Teaching Elder under the care of Carlisle Presbytery, preaching. Ms. Cooney had accompanied the FPCU congregation in their discernment process. Also participating were representative from the three host congregations, First Presbyterian Church United Syracuse, Westminster Presbyterian Church of Syracuse, and Columbian Presbyterian Church of Lafayette, sharing the liturgy.

Using Isaiah 43:18-21, Ms Cooney preached on “Memories and Newness.” “As the doors of FPCU are closed, do not be haunted by memories which will hinder your ability to perceive ‘newness.’ Rather remember and give praise to our ever gracious God who always makes a way in the wilderness and rivers in the desert; come and see the garden growing....God is about to do a new thing. Do you not perceive it?”

As a special part of the service, Vice Moderator TE Steven Thomas presided over the Commissioning for the Centennial Delegation to Pyongyang Presbytery including:

CLP Donna Chapman	Doug French	TE Ed Kang	Irene Mahoney
TE David Nethercott	TE Janet Newman	Joyce Priano	TE Shawn Reyburn
Linda Russell	TE Harvey Sindima	Lois Spitzer	Kenneth Spitzer

A time of announcements was provided as we waited to move to dinner. Elder Rita Hooper reminded the presbytery that Presbyterian Women will hold their triennial national gathering in Orlando, Florida this Summer. Also, Church World Service kits can be brought to the Presbytery PW gathering at Westminster PC in Syracuse on April 28.

Rev. Pete Shidemantle drew the presbytery’s attention to the NEXT Church gathering to be held at the Pebble Hill Presbyterian Church in DeWitt on April 26 from 11-2 including lunch for \$7.00. Topic –Ministering to the Missing Generation.

Since there was time available before dinner, the issue from the Trustee Report on the Consent Agenda involving the “old manse” from Onondaga Hill was brought to the floor. RE Jean Harshaw of the Trustees was asked the question from TE Earl Arnold “For what purpose is the sale money going to be used?” Elder Harshaw said that she would report that information at the May meeting for Presbytery. A motion was made to **approve** this portion of the Trustees Report.

The Presbytery moved to the Parish House for Dinner and the remainder of the Presbytery meeting.

The Presbytery was reconvened by TE Janet Newman and we began with the showing of a video from the office of Evangelism and Church Growth about the event to be held this summer What Are You Waiting For ? July 30 through August 2, 2012 in St.Pete Beach, Fla.

### **Report of the Administrative Commission – First Presbyterian Church United, Syracuse**

TE Roger Martin began the report of the Administrative Commission, asking TE and former Stated Clerk Earl Arnold to serve as parliamentarian while he was presenting for the Administrative Commission. He began by reading an excerpt from Anthony Robinson book “Changing the Conversation-A Third Way for Congregations” dealing with death and dying. He then presented the following proposal to the presbytery for action, noting that it came jointly from the Administrative Commission and the Session of First Presbyterian Church United of Syracuse.

**ADMINISTRATIVE COMMISSION**

**to work with**

**First Presbyterian Church United, Syracuse**

**PROPOSAL**

The following is the proposal for funding:

- The First Presbyterian Church United (FPCU) Mission Initiative (MI)
- The Food Pantry that is presently in the Chapel of the FPCU.
- The use of funds from the sale of property
- The Continuation of Staff of FPCU till 5/15/12 and the finding and hiring of a pastoral staff person for one year following the closing.
- The need for the Stated Clerk of the Presbytery of Cayuga-Syracuse to give written authority to help with the disposition of archives following the closing.

**GIVENS**

1. The congregation of FPCU of Syracuse will be dissolved as of the end of worship on April 8, 2012.
2. That a celebration of the Mission and Ministry of the congregation will take place on May 6, 2012.
3. That the staff of FPCU will need to continue until May 15, 2012 so that: necessary organization for the May celebration can take place

--to facilitate the final disposition of property, archives,

--to provide to Presbyterian Congregations within the greater Syracuse area a list of persons on the final roll

--to facilitate an audit of the funds

That a pastoral care person needs to be found who will continue to provide pastoral care of the members for the year following the closure while members find new places to worship. (We are most concerned with those in care facilities)

4. a. That the Mission Initiative will arise from the former congregation within a period of 3-6 months and will need funding to start up, and space for worship and to focus mission and ministry.

b. That the Food Pantry, which is a continuing part of the area surrounding the FPCU buildings, needs support until it:

--becomes a part of the MI

--develops a relationship with another parenting body

5. That the Presbytery (through its Board of Trustees) will be responsible for the management and upkeep of the property until such time as they are sold.

## **DISPOSITION OF FUNDS ON HAND**

(from final balance of *non-restricted* checking, savings, and *Memorials*)

On June 1, 2012 ALL *non-restricted* funds in the checking, savings and *Memorial* accounts of FPCU will be turned over to the Board of Trustees of the Presbytery of Cayuga Syracuse for disposition:

--One half (1/2) of the total of *those* funds will be put aside for the New Missional Initiative. The Trustee (or their representatives) will dialogue with the leadership of the Missional Initiative as to the amount provided for 2012, recognizing that, if property is not sold, no additional funds would be available if all of the money from the non-restricted funds is taken the first year.

--The second half of *those* funds will be used by the Presbytery Board of Trustees to:

1. Maintain the Property of the former FPCU (insurance, utilities, security)
2. Provide a stipend to the pastoral care person for the congregation *for a period of one year*.
3. Provide in equal monthly payments to the Food Pantry (up to) \$17,000 the first year, (minus any amount equal to what has already been provided by FPCU in 2012) and if funds are available, up to \$17,000 for a second year, again in equal monthly payments. It is assumed that funds given to the Food Pantry are coming from the Unrestricted Memorial Money.

## **DISPOSITION OF FUNDS FROM THE SALE OF PROPERTY**

When parts or all of the property of FPCU is sold it will be disposed of in the following manner:

1. Whenever money from a sale is realized, it will be divided 50/50, with one half (1/2) going into the Presbytery Foundation Fund for the MI until a grand total of \$500,000 has been provided to the MI (total of the start up from *unrestricted* checking, savings *and memorials* and from sale of property)
2. That one half (1/2) money realized by the sale of property will be held by the Trustees in an account for the maintenance and oversight of the FPCU property.
3. Once the Trustees feel a cushion to meet necessary expenses is held in point 2 above, any future funds shall be placed into an account managed by the Presbytery Foundation with 90% of the yearly interest to provide a new income stream to develop additional Mission Initiatives within the Presbytery. *Once the total of \$500,000 total for the MI has been reached,, then all funds from the sale of property will be placed into the Presbyterian Foundation managed account for the Presbytery.*
4. When the Presbytery Missional Initiative Fund for the Presbytery of Cayuga-Syracuse has been established, the MI of the former FPCU may submit requests for funding like any other MI project in the Presbytery.

## **LONG RANGE ISSUES**

1. It is assumed that following the closure of FPCU on April 8, 2012, that the MI will begin to function as a new entity, with relationship with the Presbytery of Cayuga-Syracuse in 3-6 months.
2. That a task group (of 3-5 persons) will need to be established to begin working with the leadership of the MI once the Administrative Commission is dissolved (probably at the May meeting of Presbytery. This task group will provide:
  - a. a continuing relationship with the MI.
  - b. the Presbytery with updates on the MI progress

- c. oversight in the relationship between the Presbyterian Foundation and the MI.
- d. the leadership to see that a yearly audit of funds from the Income stream is accomplished and shared with the Presbytery.

3. That a window of 2 (two) years be established from the closure of FPCU for the MI to begin its mission. If after 2 (two) years no discernable progress can be assessed, the task group will evaluate where the MI is in process and make appropriate recommendations to the Presbytery involving continuation of process and disposition of funds.
4. At some point, the goal of a MI process is for the new, local people to begin taking on leadership of the MI and that former FPCU members will be participants but not leadership. It will be important for the Presbytery Task Group to continuing the relationship with new leadership and to be sensitive to issues around the use of funds.
5. That it is anticipated that the MI will begin its ministry to the people and community around the former FPCU on September 1, 2012.

There were no questions concerning the document, and the presbytery voted their approval.

#### **Report of the Stated Clerk (cont.)**

Acting Stated Clerk reported that in the past the Presbytery Council had approved a plan for equalization of the number of Ruling Elders and Teaching Elders for the purpose of voting at Presbytery meetings. However, in our new Form of Government 3.0301, it specifies that “The Presbytery shall adopt and communicate to sessions a plan for determining how many ruling elders each session should elect as commissioners to Presbytery with the goal of numerical parity of Teaching Elders and Ruling Elders.”

The Acting Stated Clerk **recommends** that the Presbytery empower the Leadership Team to create a process for the equalization of Teaching Elders and Ruling Elders (which could look like what has been done in the past) and to bring that proposal to the May meeting of the Presbytery, along with any recommendations for churches to provide additional members in the year between July 1, 2012 and June 30, 2013 for the Presbytery concurrence. It was moved, seconded, and voted to authorize the Presbytery Council to develop such a plan and present it to the next presbytery meeting.

#### **Report of the Presbytery Council (cont.)**

Moderator Newman called on Council Chair Elder Roberta Richardson to continue the report of the Council.

Presbytery Council **moved** that the name, “Leadership Team,” be used to designate the governing board/council in the new presbytery organization and structure. Since “Governing Board” was the term used in the Bylaws approved by the Presbytery on November 19, 2011, this requires numerous changes in nomenclature. This change must be approved by a two-third (2/3) vote of the Presbytery. The Presbytery voted to approve this change with one negative vote.

See Attachment A – Bylaws and Standing Rules of the Presbytery of Cayuga-Syracuse

Presbytery Council, acting as Nominating Committee for the Presbytery, places in nomination the following names. (Please note that more nominations will be presented to the May Presbytery gathering.)

**Presbytery Moderator** (July 1, 2012-June 30, 2014) – Teaching Elder Steven Thomas, Jr.

**Presbytery Vice-Moderator** (July 1, 2012-June 30, 2014) -- Teaching Elder Lorrie Day Anson

**Leadership Team Chair** (July 1, 2012- June 30, 2015) – Teaching Elder Peter Shidemantle

## **Leadership Team Members**

### Three year terms (July 1, 2012- June 30, 2015)

Ruling Elder Craig Williams (Park Central)  
Ruling Elder Charlie Smith (Marcellus)  
Ruling Elder Karen McDonough (Cazenovia)

### Two year terms (July 1, 2012-June 30, 2014)

Teaching Elder Bill Grossman  
Ruling Elder Sharye Skinner (Cazenovia)  
Teaching Elder Sarah McTyre

### One year term (July 1, 2012 – June 30, 2013)

Ruling Elder David Graham (Skaneateles)  
Ruling Elder Jean Harshaw (Baldwinsville)

After calling for nominations from the floor, a single ballot was cast to approve the entire list of nominations.

Moderator Newman called on Transitional Presbyter Marianne Rhebergen to introduce and report on the new Presbytery website. Following a very brief overview, she noted that website training and help will be available in several forms:

“Webinars” that individuals can watch on their own schedule on their home computers, including instructions for uploading events to the “Church Events Calendar” and the Church Announcements and Events section; and for sending feature articles and other information to the Webspinner for uploading to the home page “blog” section.

Several (still to be scheduled) opportunities for face to face instruction in using the website for those who prefer that format.

A network of volunteers who will be available for up to three churches to answer questions, help solve problems, assist in learning how to log in to restricted areas of the website (eg. the directories and calendar), and send information to the Webspinner for posting.

The Moderator then called upon Council member and Trustee Elder Jean Harshaw to present information the Council has assembled concerning its ownership obligations to Vanderkamp (Ecumenical Camping Association)

## **VANDERKAMP MORTGAGE AND ASSOCIATED INFORMATION**

† The Real Estate is owned by CNYPC (Central New York Presbyterian Conference Center) as bequeathed under the will of Frank C. Soule May 10, 1965

† Original mortgage, dated August 25, 1994, granted by Fleet Bank succeeded by Bank of America for \$460,000 to pay for the new dining hall construction including furniture and equipment, new/ improved septic/water connections to the Center and retire certain existing debt.

† To fund the new Commons facility, the Lutherans, responsible for 1/3 of the total cost, provided cash funds. The two Presbyterian bodies opted for a mortgage.

† Mortgagee is Central New York Presbyterian Conference Center.

† Mortgage guarantors are Presbytery of Utica, Presbytery of Cayuga-Syracuse and Ecumenical Camp Association, Inc.

† As additional security for the CNYPC mortgage, the two presbyteries executed a Lease Agreement and Guarantee to CNYPC, who in turn assigned such lease to the bank/mortgagor.

† The term of the lease is equal to the term of the mortgage

† The lease requires each presbytery to lease the premises from CNYPC for the term of the loan and to each guarantee annual net rentals of not less than \$30,000.

- † It further states Cayuga-Syracuse agrees to pay CNYPC annual rent in an amount representing the difference between the sum of \$30,000 and the sum of the annual net rents paid by Cayuga-Syracuse plus one-half the total annual net rents received by CNYPC or ECA from other tenants, excluding Utica..
- † Original mortgage renegotiated with Citizens Bank June 29, 2005, in the amount of \$375,000 to pay off Bank of America outstanding balance of \$342,393.65 plus \$32,606.35 to retire existing debt.
- † Original mortgage and supporting guarantee/lease agreement continued
- † Outstanding mortgage balance as of February 2012 month end is \$254,448 with monthly payments of \$3,215.34.
- † Current mortgage is due and payable 10 years after closing or in other words June 30, 2015. It must be noted, the mortgage will not be paid in full at that time based on current monthly payout thus necessitating negotiating revised terms/conditions or agreeing to liquidate certain assets (Vanderkamp and/or Presbytery) and paying the mortgage in fall

The Presbytery then raised a number of questions concerning the Vanderkamp report, requesting that the council bring answers to the May meeting of the Presbytery.

**Financial**

- What does the camp actually cost the Presbytery?
- How are we providing the \$30,000?
- What is the Presbytery's financial responsibility for Vanderkamp?

**Ownership**

- Who is owner of the Vanderkamp Property?
- Who has ownership of the buildings?

**General**

- Are there grants to help retire the mortgage?
- Could Churches that are positive about Vanderkamp get together to help the Camp?
- What if Vanderkamp was looked at as Mission?

**Relationship with other Governing Bodies**

- What happens if Utica defaults or doesn't pay their entire share?
- Do we inherit the default?

It was noted that additional questions for the Council could be sent through the Stated Clerk.

**Report of the Board of Trustees, cont.**

Attached is a copy of the Revised 2012 Budget. Please be aware that this budget assumes that the Transitional Presbyter and the Administrative Assistant will work until December 31<sup>st</sup> and that the office will remain at 731 James Street until the same date. This does not mean that this will actually happen – just that we are budgeting to pay them if they do. In other cases we do not know the actual cost (e.g. Stated Clerk/Webspinner) so have tried to make what seems to be a reasonable estimate.

At the January presbytery meeting, the Trustees were asked to make an estimate of our obligations (per capita, presbytery expenses, etc.) for the 2013 year. Preliminary estimates are difficult because, among other things, we don't know the financial package that will be needed for the Stated Clerk/Webspinner. Our best estimate is that total expenses will not exceed \$210,000. This would require a total per capita of \$43.38 (GA-\$6.80, Synod-\$4.05, Presbytery-\$32.63). This amount will be subject to revision based on a more accurate estimation of costs that will hopefully be available in a few months.

The 2013 per capita is based on the 2011 presbytery membership of 4829. Please note that if a 2011 church session statistical report was not submitted to GA by March 9 the number used for calculating per capita is the last membership number submitted. This may explain why some churches came to the end of 2011 thinking that they had paid their total per capita, but the membership number the presbytery was billed on was different. See Attachment B – 2012 Budget Revised

### **Report of the Committee on Ministry (cont.)**

Moderator of the Committee on Ministry TE Bill Grossman presented the following document to become the norm for the Presbytery:

#### **FORMS OF TEMPORARY PASTORAL RELATIONSHIPS Presbytery of Cayuga- Syracuse Effective March 1, 2012**

The Presbytery of Cayuga- Syracuse shall recognize the following forms of temporary pastoral relationships under ¶G-2504 (b) of the Book of Order 2011-2013: (including, but not limited to)

- Interim Minister – invited by the session to fulfill pastoral duties with the concurrence of the Presbytery between installed pastors.
- Stated Supply – hired by the Session and appointed by the Presbytery to independently perform pastoral duties for the church.
- Parish Associate – employed by the session and serves at the pleasure of the senior pastor. The employment ends when the senior pastor departs.

Persons serving in any of these temporary pastoral relationships shall be hired for a period not to exceed 12 months at a time, and may be renewed with approval of the Presbytery. A person serving in a temporary pastoral relationship is ordinarily not eligible to serve as the next installed pastor, co-pastor or associate pastor.

Pastors in a temporary pastoral relationship shall be entitled to all the rights and privileges of Teaching Elders or Ruling Elders in the Presbytery of Cayuga- Syracuse. This shall include the right of the Church to designate a portion of their income as a housing allowance.

Adopted by Committee on Ministry March 1, 2012. Motion to adopt as Presbytery action was approved.

### **Report of the Korean Partnership M&M Team**

TE Dennis Doerr summarized the Korean Partnership by highlighting:

- the hope of having a mission partner working in North Korea this next year  
Thanks to our overture to General Assembly in 2010;
- the success of malaria eradication in Malawi thanks to our partnership with the  
Pyong Yang Presbytery in purchasing mosquito nets,

### **Sharing of Good News from Congregations**

It was reported by RE Ann Wiley from First Presbyterian Church, Auburn that the Case Mansion Had received a variance from the Zoning Board which will make possible the proposed living space for Veterans and space for other community programs.

The Council will be providing Road Show opportunities with Sessions to help share information about the transition of the Presbytery and answer questions that congregations might have. Please contact the Moderator of Council or the Stated Clerk to schedule a Road Show time with your Session.

### **Adjournment**

It was reported that no new business was given to the Stated Clerk, so Vice Moderator Steven Thomas asked for a motion to adjourn that was made and seconded. He then closed the meeting with prayer and declared that we are adjourned until our next regular meeting on Tuesday, May 22, 2012 at First Presbyterian Church, Cazenovia.

[Approved without exception by presbytery, 5 June 2012.]

Attachment A

**Presbytery of Cayuga-Syracuse  
Bylaws and Standing Rules**

Adopted November 19, 2011  
Revised March 27, 2012  
for implementation July 1, 2012

**1.000 Theological Foundations**

*I am the true vine and my Father is the vinegrower . . .  
Abide in me as I abide in you.  
Just as the branch cannot bear fruit by itself unless it abides in the vine,  
neither can you unless you abide in me.  
I am the vine, you are the branches.  
Those who abide in me and I in them bear much fruit,  
because apart from me you can do nothing. (John 15: 1, 4-5 NRSV)*

1.010 In his departing words, our Lord Jesus Christ commanded his followers to fulfill the Great Commission as found in Matthew: 19-20. "Go therefore and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything that I have commanded you. And remember, I am with you always, to the end of the age."

1.020 We remember that Jesus is with us, directing us and guiding us as we strive to continue his work on earth.

1.030 We remember that we are part of the larger Church, to which we are called, established by God to be Christ's hands and feet in the world.

1.040 We remember that Christ is the Head of the Church, and so we seek to follow his direction, using the gifts of the Spirit which we are so freely given, and fulfilling our vows to serve God's people with energy, intelligence, imagination, and love.

1.050 We are a connectional Church. We are connected in relationship to God, to one another, and to the world. "We affirm that together as a representative body, the Presbytery of Cayuga-Syracuse, we have heard our Lord command and compel us all to carry out the Great Commission. We share a common mandate to cross streets and neighborhoods, cultures and continents to make disciples who reach levels of maturity capable of carrying out the will and purpose of Jesus Christ." (*Quote from the Transition Team report, p. 9*)

1.060 As the blessed creation of God, branches on the vine rooted in Christ, united and empowered by the Holy Spirit, we seek to bear fruit for the kingdom of God, as we work together in order to fulfill the Great Commission as commanded by our Lord. Apart from him we can do nothing. Abiding in the vine, we claim the assurance that we will be faithful witnesses to the love of God through our service and ministry to others offered in Christ's name and to the glory of God: Creator, Redeemer, and Friend.

**2.000 A Connectional Church**

2.010 Presbyterian congregations (PCUSA, or Federated, or United) agree to be part of a Presbytery together.

2.020 PCUSA Presbyterians share a common theology with other Reformed Churches (ELCA Lutherans, UMC Methodists, UCC Congregationalists, RCA Reformed Churches), or as established by By-Laws and Articles of Agreement with ABC Baptist, DC Disciples, and ECA Episcopal congregations. What unites Cayuga-Syracuse as a Presbytery is our faith in the Triune God, trust (hope) in one another, and shared desire for connection (love) in communion, mission, worship, fellowship and accountability. While differing interpretations and cultures are present in each congregation's identity, what affects any one congregation affects the whole

Presbytery; the mission, preaching, ministry and sacraments of each, are indicative of the whole of the Presbytery. Therefore, the many congregations are not alone or in competition with one another, but sharing strengths and weaknesses, concerns and opportunities for building up the body of Christ together. Together we are the Presbytery, we are one Vine with many branches. The Presbytery, so conceived, emphasizes the relationship of communion and shared ministry between representatives of congregations, and between Teaching Elders, rather than as a corporate and administrative institution.

2.030 The Presbytery of Cayuga-Syracuse as defined by the FOG is a “council,” composed of the 40 congregations (Presbyterian, Federated and United) bounded by Oswego, Mexico and Parish Hastings to the North; Whitelaw, Chittenango and Morrisville to the East; King Ferry to the South; and Aurora, Auburn and Port Byron to the West, as represented through the Ruling Elders of local Sessions/Councils, and the Teaching Elders (Minister Members) of this Presbytery regardless of denomination of ordination.

2.040 Responsibility of Voice without Vote shall be granted to all Certified personnel validated by the Presbytery (Certified Lay Pastors, Certified Christian Educators, Certified Business Administrators), who are not currently employed by a church;

2.041 whereas responsibility of Voice with Vote shall be granted to all Certified personnel as validated by Presbytery who are currently employed by the churches of this Presbytery.

2.050 Corresponding Membership (Voice without Vote) shall be granted to all ordained ministers/priests of other Religions and Christian denominations, as well as to those members of other Presbyteries, Synods and the General Assembly.

2.060 All currently serving Committee Members of Presbytery shall have voice without Vote. Parity of Teaching Elder/ Ruling Elder imbalance shall be established by granting all elected installed members of the Leadership Team responsibility of Voice and Vote.

2.070 No pastoral relationship may be established, changed or dissolved without the approval of the Presbytery (G-2.0502). The Presbytery shall review annually the work of all teaching elders engaged in validated ministries outside the congregation. Initiation of Annual Validation Reporting shall be the responsibility of the Teaching Elder seeking validation (G-2.0508) and shall occur prior to the Fall meeting of Presbytery each year.

2.800 Rather than the Institution of a Presbytery collecting and distributing funds to enable struggling congregations, individual congregations shall be encouraged to partner in support of growing and resurrecting healthy congregations.

### **3.000 Definitions**

3.010 The Presbytery is that body of the Church comprised of all of the Presbyterian (United or Federated) congregations (as represented by particular Ruling Elders), all Teaching Elders and Certified personnel, within a geographic area; accountable to both the particular churches, the Synod and the General Assembly.

3.020 The Leadership Team of the Presbytery is what has at various times been described as “The Council, The General Council, The Executive Committee, etc.

3.030 Teaching Elders are ordained Ministers of Word and Sacrament, whether serving a congregation, in a validated ministry, serving at large, serving outside the geographic bounds of the Presbytery, or Honorably Retired.

3.040 Ruling Elders are the Ordained Elders of a particular church.

**4.000 Officers and Staff of Presbytery and Leadership Team**

4.010 The Officers of the Presbytery shall be: Moderator of Presbytery; Vice Moderator of Presbytery; Chair of Leadership Team; Vice Chair of Leadership Team; Stated Clerk; and Treasurer, elected with parity (fair representation) between Teaching and Ruling Elders.

4.011 All officers shall be elected according to G-3.0111; election to occur at the October meeting of Presbytery; installation to occur at the following May Presbytery; with the intervening months, to be a time of transition and training.

4.012 Presbytery Moderator, Vice Moderator, Stated Clerk, and Treasurer shall be ex officio members of the Leadership Team, with Voice and without Vote.

4.020 The Moderator of Presbytery shall be elected for a two (2) year term, without renewal and shall have authority and responsibilities according to G-3.0104; shall be a member of the Leadership Team without Vote; and shall have responsibility to speak on behalf of the Presbytery.

4.021 The Vice Moderator of Presbytery shall be elected for a two (2) year term, without renewal, concurrent with the Moderator of Presbytery. In the absence or at the request of the Moderator of Presbytery, the Vice Moderator may discharge any or all of the functions of the Moderator.

4.022 The Chair of the Leadership Team shall be elected for a three (3) year term, without renewal, and shall have authority necessary for preserving order and for conducting efficiently the business of the Leadership Team.

4.023 The Vice Chair of the Leadership Team shall be elected for a three (3) year term, without renewal, concurrent with the Chair. In the absence or at the request of the Chair of the Leadership Team, the Vice-Chair may carry-out any or all of the functions of the Chair of the Leadership Team.

4.030 The Stated Clerk shall be employed full-time (exempt) and elected for a five (5) year term; having the responsibilities outlined in G-3.0104; as well as serving as Web-spinner, creating, updating and posting to the Presbytery's Website and/or future means of communications, accountable to the Leadership Team and Presbytery. The Stated Clerk shall serve as parliamentarian and communicator within the Presbytery and to other Councils. In case of an absence of the Stated Clerk, the Stated Clerk may appoint a Teaching Elder or Ruling Elder within the Presbytery to serve as Acting Clerk. The Stated Clerk is directly accountable to the Leadership Team through the Chairperson of the Leadership Team.

4.040 The Treasurer shall be elected for a five (5) year term and shall have the responsibility for all monies collected and distributed by the Presbytery as defined by the Manual of Operations.

4.050 The Bookkeeper shall continue to be shared with neighboring Presbyteries according to the existing contract.

4.060 The CLP Dean is as defined by the CLP Manual.

**5.000 Stated Meetings of the Presbytery**

5.010 Regular Stated meetings shall be held in accordance with G-3.0105 and G-3.0301.

5.020 There shall be two (2) regular Stated meetings a year (May & October) as directed under G-3.0304.

5.030 The Annual Meeting shall be in May.

**6.000 The Leadership Team**

6.010 Leadership Team shall consist of 15 members made up of representation of diversity of Churches. Leadership Team membership will be for a three (3) year term without possibility for immediate renewal.

6.011 Following the example of the particular churches, the Leadership Team shall serve as “session” and “trustees” of Presbytery. The Leadership Team members are therefore elected to serve with all responsibility as The Trustees of the Presbytery.

6.012 Responsibilities of the Leadership Team shall include all functions of: Preparation of Candidates; Examination of Candidates; Calling of Pastors; Validation of Ministries as outlined in G-3.0307; CLP Dean; Moderators for Sessions; Keeping of Records; Review and Action on Overtures; Review of Minutes; Finance; Property Legal Actions; Leadership Development;

6.013 The Leadership Team is responsible to appoint Administrative Commissions, Investigative Commissions, and Ad Hoc Committees as needed; each to be dissolved upon completion of their charge, or with the re-constitution of the Leadership Team. Said Ad Hoc committees may be reconstituted at the discretion of the Leadership Team.

#### **6.020 Certified Lay Pastor Program**

Refer to the Certified Lay Pastor Manual and CLP Dean

#### **6.030 “Preparation for Ministry and Examination of Candidates”**

6.031 As set forth in G-2.06 the Presbytery, through the Leadership Team, has responsibility for the covenant relationship with those preparing to become Teaching Elders, their Sessions and congregations.

6.032 Examination of Candidates for Ordination shall be done by the Presbytery.

#### **6.040 “Calling, Validating Ministries, Moderators of Session”**

6.041 As set forth in G-3.0303 the Leadership Team has specific authority and responsibilities (a through f) for relationship with Teaching Elders and Sessions. The Leadership Team shall have authority for fulfilling these functions and/or delegating these responsibilities to an ad hoc group as needed, reporting these actions to the Presbytery in a timely manner.

#### **6.042 Routine Business shall be resolved by the Leadership Team:**

- 6.042a. Appointing Moderators for Churches without an Installed Pastor,
- 6.042b. Approving and Presenting Calls for Ministry,
- 6.042c. Transferring Membership of Clergy to other Presbyteries and between Denominations,
- 6.042d. Dissolving Pastoral Relationships in cases where pastor and congregation concur,
- 6.042e. Granting Permission to Labor outside the geographic Bounds of the Presbytery,
- 6.042f. Granting Validation of Ministries outside the Parish,
- 6.042g. Approving Ministerial and Certified Personnel Compensations and Benefits,
- 6.042h. Encouraging Teaching elders to engage in Continuing Education,
- 6.042i. Encouraging Sessions to support the Certification processes for other-than Teaching Elders,
- 6.042j. Encouraging all Clergy and Congregations to participate in the Benefits Plan of the PCUSA,
- 6.042k. Ministering to Widows of Clergy,
- 6.042l. Administer the Presbytery's Salary Supplement Fund,
- 6.042m. Assist and Counsel Retired Clergy regarding necessary changes due to Retirement.

6.043 Business Needing to be brought before the Presbytery for Action: Annually establish Minimum Terms of Call and Salaries for the Teaching Elders and Certified Persons (G-3.0303c).

#### **6.044 Business Needing to be delegated through “the Committee On Ministry” Member of Leadership Team:**

- 6.044a Developing Strategy for the Mission of each Church within the Presbytery (G-3.0303a),
- 6.044b Controlling location of congregations, congregations desiring to move, divide, dissolve or be dismissed (G-3.0303b),
- 6.044c Counseling Sessions concerning reported difficulties within a congregation (G-3.0303d),
- 6.044d Assuming original jurisdiction when a Session cannot exercise its authority (G-3.0303e),

- 6.044e In cooperation with the congregation and those exercising the Trustee function within the Leadership Team acting upon requests for permission regarding property (G-3.0303f),
- 6.044f Guiding Sessions/Councils through the Pastoral Search Process,
- 6.044g Guiding Congregations through Discernment of Transitions,
- 6.044h Guiding Sessions in conversations with other Denominations,
- 6.044i Any Question of Ministerial Misconduct,
- 6.044j Guiding Congregations through Training of Lay Pastors, Educators, Business Administrators.
- 6.044k Annually, the Leadership Team shall appoint opportunities for the Sessions of local churches to have their Minutes and Rolls reviewed.

### **6.050 Finance and Property**

- 6.051 As set forth in G-3.0113, the Leadership Team shall be led by a member knowledgeable in finance to prepare, adopt, report and review on a budget in the following way:
  - 6.051a The Leadership Team shall receive budgetary requests from all Standing and Ad Hoc committees and work groups.
  - 6.051b The Leadership Team shall enter into dialogue with a representative from each group requesting funds.
  - 6.051c The Leadership Team shall prepare a unified budget for the following year, based on stated priorities of the Presbytery and available financial resources.
  - 6.051d In presenting the budget, the Leadership Team shall communicate to the Presbytery all requests for funding, along with its recommendation concerning the advisability of approving each request and the amount and timing of funding if approved.
- 6.052 The Leadership Team shall submit financial reports and per capita and mission giving reports quarterly to every local Church and Minister/CLP/CE/BA.
- 6.053 The Leadership Team shall have a full financial review as delineated in G-3.0113.
- 6.054 As set forth in G-4.01, the Leadership Team, serving as Trustees of the Presbytery, has specific authority and responsibilities as delineated in G-4.0101 and G-4.02. The Leadership Team shall be led by a member knowledgeable in Finance and by the Treasurer of the Presbytery to carry out these responsibilities in the following way:
  - 6.054a The Treasurer of Presbytery shall be the Treasurer of the Leadership Team ex-officio, without vote.
  - 6.054b The Leadership Team shall administer the Presbytery's Investments.
  - 6.544c The Leadership Team shall have full authority and discretion to endorse funding applications to GA & Synod, etc.
  - 6.054d The Leadership Team shall have charge over all legal matters of the Presbytery, funded as needed by the Investments.
  - 6.054e The Leadership Team shall provide appropriate liability insurance coverage for the Presbytery, its officers, and its staff.
- 6.060 Response Coordination Team and Conflict Resolution Team shall continue as previously created by the Leadership Team (and its predecessor Council).

### **7.000 Leadership Development**

- 7.010 Taking advantage of ever-developing forms of communication, the Presbytery shall take advantage of webinars, discussion groups and distance learning opportunities.
- 7.020 The Presbytery personnel (All Teaching Elders, CLPs, Cert. C.E.s, Cert. B.A.s) are encouraged to gather in small groups for book discussion, sharing leadership skills, sharing common interests and concerns.
- 7.030 The Teaching and Ruling Elders and all Certified Personnel are strongly encouraged to meet together at least annually for debate of issues of contemporary concern to the church in joint assembly or separately.
- 7.040 Any member of Presbytery may invite others to join in these learning opportunities and/or debates. All shall be provided with expectation of transparency and openness, accessibility and emphasis on ministry and witness.

7.050 In the absence of others creating Leadership Development opportunities, the Leadership Team shall make recommendations to the body of the Presbytery.

## **STANDING COMMITTEES**

### **8.000 The Nominating Committee of Presbytery**

8.010 The Nominating Committee shall consist of nine persons: the five members of Leadership Team, who have just finished their three year term, to then serve a one year term on Nominating Committee; the Nominating Committee chair shall be a previous Moderator of Presbytery, without vote unless in the case of a tie; three members that have been nominated by Nominating Committee and elected by Presbytery at the Presbytery's Annual Meeting. The Nominating Committee shall consist of no more than five Teaching Elders. No person shall hold office for more than a one year term, without a one year interval.

8.020 The Nominating Committee shall present all nominations to the Presbytery at its annual meeting in May.

8.030 The Nominations shall include:

8.031 Officers: Moderator of Presbytery, Vice-Moderator of Presbytery, Chair of Leadership Team, Vice Chair of Leadership Team, Treasurer and Stated Clerk;

8.032 Members of the Permanent Judicial Commission, except as otherwise provided in the standing rules;

8.033 Members of Committee on Representation;

8.034 Members of the Leadership Team.

8.034a If a vacancy is to be filled on a standing committees (Nominating, Record Keeping/Overtures, Representation, and PJC), Leadership Team has the authority to fill that vacancy for the remainder of that year without the vote of Presbytery.

8.035 Representatives to Synod Nominating Committee;

8.036 Representatives to inter-presbytery, inter-denominational agencies.

8.037 At the annual meeting in May, The Nominating Committee shall present nominations for:

8.038 Teaching & Ruling Elder Commissioners (and Alternates) to the next General Assembly;

8.039 Teaching & Ruling Elder Commissioners (and Alternates) to the Synod of the Northeast Assembly (3 year term);

8.040 Youth Advisory Delegates to both General Assembly and Synod Assembly.

8.041 If a vacancy is to be filled on The Leadership Team or an Officer, the matter shall be brought before a Regular Stated meeting of Presbytery or a Special meeting of the Presbytery shall be called.

### **9.000 Record Keeping; Overtures; Minutes Review**

9.010 Annually, the Leadership Team shall appoint opportunities for the Sessions of local churches to have their Minutes and Rolls reviewed.

9.020 In preparation for the first meeting of the Calendar year in alternate years, the Stated Clerk/Webspinner shall make available to every local Church, Teaching Elder, Certified Lay Pastor and Certified Christian Educator, the Overtures as arising from the last General Assembly meeting, for action of ratification by the Presbytery.

### **10.000 The Committee On Representation**

10.010 The Committee on Representation shall consist of three (3) members.

10.020 This committee shall fulfill the functions as defined in G-3.0103

### **11.000 The Permanent Judicial Commission**

11.010 The Presbytery shall elect a Permanent Judicial Commission consisting of seven (7) members, divided as evenly as possible between Teaching and Ruling Elders. It shall meet and elect from its members a moderator and a clerk (D-5.0201) Members of this commission shall serve six year terms according to D-5.0102.

11.020 This Commission shall have powers and responsibilities and shall conduct its proceedings as prescribed by the Book of Discipline.

**12.00 Amending and/or Suspension of Standing Rules**

12.01 These Standing Rules, insofar as they are not part of the Constitution of the Presbyterian Church (U.S.A.), may be suspended at any Stated Meeting of the Presbytery by a two-thirds vote of the members present and voting. They may be amended at any Stated meeting by two-thirds vote of members present and voting, provided that notice of the proposed amendment has been previously submitted to the Leadership Team for its consideration. Leadership Team shall transmit the proposed amendment to members of Presbytery along with the docket, which is mailed ten days in advance.

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Attachment B

PRESBYTERY OF CAYUGA SYRACUSE  
2012 BUDGET REVISED

INCOME

		Current	First	Second	Revised
	2011	2012	Half 2012	Half 2012	2012
1	Presbytery per Capita (2011 = 5108 members x \$30.00)	153,240			
2	Presbytery per Capita (2012 = 4989 members x \$30.00)		149,670	74,835	149,670
3	GA & Synod per Capita (2011 = 5108 members x \$10.45)	53,379			
4	GA & Synod per Capita (2012 = 4989 members x \$10.58)		52,784	26,392	52,784
5	Mission Giving by Congregations	111,866	117,000	58,500	117,000
6	Investments	6,523	5,523	2,762	5,523
7	Congregational Vitality Investment	18,031	22,384	11,192	22,384
8	<b>TOTAL INCOME</b>	<b>343,139</b>	<b>347,361</b>	<b>173,580</b>	<b>347,361</b>

**TOTAL EXPENSES 343,585 347,808 201,204 156,614 357,818**

EXPENSES

		Current	First	Second	Revised
	2011	2012	Half 2012	Half 2012	2012
<b>MISSION</b>					
1	Mission & Ministry Teams	22,738	24,215	12,108	12,108
2	InterFaith Works of CNY	500	500	500	500
3	Interdenominational Protestant Campus Ministry (SU)	500	500	500	500
4	VanderKamp	2,000			
5	Synod per capita	20,177	19,707	19,707	19,707
6	General Assembly per capita	33,202	33,077	33,077	33,077
7	Synod mission	7,838	5,850	2,925	5,850
8	General Assembly mission	29,111	23,400	11,700	23,400
9	<b>TOTAL MISSION</b>	<b>116,065</b>	<b>107,249</b>	<b>80,517</b>	<b>95,142</b>

		Current	First	Second	Revised
	2011	2012	Half 2012	Half 2012	2012
<b>PROGRAM</b>					
10	Vanderkamp	4,000	6,000	3,000	6,000
11	Youth Trinium	4,000	4,000	2,000	4,000
12	Presbyterian Youth Connection	1,500			0
13	Resource Center	750	750	375	375
14	Committee on Ministry	1,800	1,800	900	1,800
15	Committee on Preparation for Ministry	550	550	275	550
16	Congregational Ministries	11,361	11,830		
16.1	Syracuse, Korean - Boaz Project	2,000			
16.2	Collamer/East Syracuse	1,500	500	500	500
16.3	Scholarship		2,326	2,326	2,326
16.4	Mission Inside	2,500	1,764		
16.5	Undesignated	3,861	6,340	3,170	3,170
16.6	Commission Lay Pastor Dean	1,500	1,000	500	500
17	Presbytery Council	2,000	2,680		
17.1	GA Commissioner/YAD Orientation	350	350	350	350
17.2	GA Moderators Conference	600	1,200		1,200
17.3	Discretionary	500	500	250	500
17.4	Special Events/Programs/Committees	500	500	500	1,000
17.5	Work Groups/Task Forces Administrative Expenses	110	110	55	110
17.6	Mileage/staff			1,000	2,000
17.7	<b>TOTAL PROGRAM</b>	<b>26,021</b>	<b>27,690</b>	<b>15,201</b>	<b>24,381</b>

**PRESBYTERY OF CAYUGA SYRACUSE  
2012 BUDGET REVISED**

		2011	Current 2012	First Half 2012	Second Half 2012	Revised 2012
<b>ADMINISTRATIVE</b>						
18	Real estate taxes	500	100	100	0	100
19	Rent	6,000	6,000	3,000	3,000	6,000
20	Insurance	2,000	1,600	0	1,600	1,600
21	Utilities	0	0	0	0	0
22	Telephone	1,300	1,300	650	650	1,300
23	Website/communications technology		2,000	2,000	2,000	4,000
24	Capital Equipment Purchases	1,000			2,500	2,500
25	Depreciation	2,236	2,236	1,118	1,118	2,236
26	Equipment Repairs/Maintenance	700	1,000	500	500	1,000
27	Hospitality	350	350	150	150	300
28	Closing office/going paperless			1,500	1,500	3,000
29	Resources	200	200	100	100	200
30	Supplies	2,000	2,000	1,000	1,000	2,000
31	Postage	1,600	850	300	300	600
32	Copying/Printing	1,000	1,000	375	375	750
33	Internet Access	600	600	300	300	600
34.1	Audit	3,300	3,300	3,300		3,300
34.2	Bookkeeping assistance	6,000	3,000	1,500	1,500	3,000
34.3	Bookkeeping contract through Synod	8,000	10,754	5,377	5,377	10,754
35	Payroll Service	750	950	475	475	950
36	Bank Charges	400	200	100	100	200
37	Travel/Professional	300	300	150	150	300
38	State Unemployment	400	400	200	200	400
39	<b>TOTAL ADMINISTRATIVE</b>	<b>38,636</b>	<b>38,140</b>	<b>22,195</b>	<b>22,895</b>	<b>45,090</b>
<b>HUMAN RESOURCES</b>						
40	Transitional Presbyter (Full Time)	103,736	106,716			
40.1	Salary	68,000	68,000	34,000	34,000	68,000
40.2	Social Security	5,202	5,202	2,601	2,601	5,202
40.3	Medical/Pension/Death/ Disability	21,420	24,047	12,024	12,023	24,047
40.4	Medical Deductible	1,360	1,491	746	745	1,491
40.5	Disability	39	50	25	25	50
40.7	Workers Compensation	215	425	213	212	425
40.7	Professional Expenses	6,000	6,000	3,000	3,000	6,000
40.8	Continuing Education	1,500	1,500	750	750	1,500
41	Stated Clerk (15 hours per week)	27,873	21,628			
41.1	Salary	18,391	18,391	9,696		9,696
41.2	Social Security	1,407	1,407	704		704
41.3	Medical/Pension/Death/ Disability	5,783				0
41.4	Medical Deductible	368				0
41.5	Disability	39	30	15		15
41.6	Workers Compensation	125	250	125		125
41.7	Professional Expenses	1,250	1,250	625		625
41.8	Continuing Education	500	500	250		250
41.9	Telephone			400		400

**PRESBYTERY OF CAYUGA SYRACUSE  
2012 BUDGET REVISED**

		Current		First	Second	Revised
		2011	2012	Half 2012	Half 2012	2012
42	Administrative/Technical Assistant (Part Time - 25 hours)	31,254	35,432			
42.1	Salary	21,707	22,141	11,071	11,070	22,141
42.2	Social Security	1,681	1,694	847	847	1,694
42.3	Medical/Pension/Death/ Disability	6,838	10,405	5,203	5,202	10,405
42.4	Medical Deductible	434	442	221	221	442
42.5	Disability	39	50	25	25	50
42.6	Workers Compensation	125	250	125	125	250
42.7	Continuing Education	450	450	225	225	450
42.8	Telephone			400		400
43	Stated Clerk/Webspinner					
43.1	Salary				22,710	22,710
43.2	Social Security				3,475	3,475
43.3	Medical/Pension/Death/ Disability				7,324	7,324
43.4	Medical Deductible				746	746
43.5	Disability				25	25
43.6	Workers Compensation				213	213
43.7	Professional Expenses				3,000	3,000
43.8	Continuing Education				750	750
43.9	Telephone				600	600
44	<b>TOTAL HUMAN RESOURCES</b>	<b>162,863</b>	<b>174,729</b>	<b>83,291</b>	<b>109,914</b>	<b>193,285</b>
<b>Total expenses</b>		<b>345,586</b>	<b>347,808</b>	<b>201,204</b>	<b>156,614</b>	<b>357,818</b>

**Footnotes:**

- a Vanderkamp has traditionally received funds from both mission and program. For simplicity's sake, we have combined them.
- b Paid in December 2011
- c Laptop, printer for new Stated Clerk/Webspinner

