

MINUTES OF THE PRESBYTERY OF CAYUGA-SYRACUSE

The Presbytery of Cayuga-Syracuse held a Stated Meeting on Saturday, February 11, 2017 at Jamesville Community Church of Jamesville, New York. The meeting was called to order at 10:05 a.m. by teaching elder Shawn Reyburn, who opened with prayer.

The Moderator declared that a quorum was present, which was attested by the Stated Clerk. A motion was made and seconded to approve the docket. The motion passed. It was moved and seconded that teaching elder Janice Fitzgerald (Geneva Presbytery) be seated as a corresponding member during her time of service with the Robinson Memorial – Elmwood churches. After discussion, the motion was approved. It was moved and seconded that the Rev. Charlie Vollmer (Upper New York Conference of the United Methodist Church) be seated as a corresponding member during his time of service with the First Presbyterian Church of Chittenango. After discussion, the motion was approved. First-time ruling elders commissioners were introduced to the Presbytery.

The Rev. Mark Harrison, pastor of the Jamesville congregation, welcomed the Presbytery to the church. The Presbytery appreciates the kind hospitality of the congregation.

The minutes of the October 16, 2016 Stated Meeting of the Presbytery were approved one minor correction.

The report of the Stated Clerk, teaching elder Steve Plank, was presented as follows:

1. All correspondence received on behalf of the Presbytery has been assigned, referred, or answered.
2. In response to a request from the Session of the First Presbyterian Church of Chittenango, the Leadership Team appointed individuals from the Presbytery to partner with individuals appointed by the Chittenango congregation to serve on the Presbytery Discernment Team (PDT) in following the process established by the Presbytery's Gracious Dismissal Policy. The Presbytery appointees are Mary Anderson (chair), Pete Shidemantle, James Moore, and Nancy Wind. The church's appointees are Mark Kasdorf, Patricia Sweeney, and Steve Durfee. As a result of the work of the PDT, the church had a congregational meeting on Sunday, January 29, 2017. The question was whether or not the church wished to request that the Presbytery dismiss the congregation to another Reformed body. The vote was 54% to 46% in favor of leaving the PC(USA). However, the Policy requires that at least 75% approve leaving the denomination. Therefore, although a slight majority voted in favor, it fell far short of the required 75% vote. The Policy prescribes at this point that the PDT will hold "a public service of worship and reaffirmation to shared fellowship and ministry (to) be held at the church, with participation from the Presbytery and the congregation. During this service, there will be opportunity provided for blessing and commissioning any minority members who have decided to leave the congregation, in the hopes of maintaining bonds of peace."
3. The Administrative Commission that was named by the Leadership Team to work in partnership with the Session of the First Presbyterian Church of Auburn to address issues related to the church's ownership of the Case Mansion has been hard at work the past

several months. Members of the Commission appointed by the Leadership Team were ruling elders Joe Russo (Park Central), Beth Flynn (First Auburn), and Barbara Adams (Scipioville), and teaching elders Craig Lindsey and Banu Moore. Joe Russo serves as the Commission moderator and Beth Flynn as the clerk.

It was moved and seconded to approve the report of the Stated Clerk. After discussion, the motion was approved.

The Presbytery entered into a service of worship. The Rev. Mark Harrison preached and led the service, which included the celebration of Communion.

After the worship service, ruling elder Linda Russell presented the first part of the report of the Leadership Team. She began by introducing members of the Leadership Team that were present, who, in turn, briefly introduced themselves to the Presbytery.

A paper, “Interpretation of the Stated Clerk regarding a question of the administration of the Sacrament of Baptism at Isaiah’s Table (New Worshiping Community)” was presented to the Presbytery for discussion and consideration. It was moved and seconded that this document and its conclusions be approved. Teaching elder Garrett Anderson shared with the Presbytery the support of the Ministry Work Group for this paper, and ruling elder Liz DaBoll (Isaiah’s Table) spoke in support. After further discussion, the motion was approved. (The document is appended to these minutes as Appendix A.)

Teaching elder Sandy Sanderson reported on the constitutional amendments proposed by the General Assembly (2016). The amendments were presented for discussion and vote, with the actions taken as follows:

- 16-A – approved
- 16-B – approved
- 16-C.1 – approved
- 16-C.2 – approved
- 16-C.3 – approved
- 16-C.4 – approved
- 16-C.5 – approved
- 16-C.6 – approved
- 16-C.7 – approved
- 16-C.8 – approved
- 16-D.1 – approved
- 16-D.2 – approved
- 16-E – approved
- 16-F – approved
- 16-G – approved
- 16-H – approved

The Presbytery recessed for lunch.

After reconvening, ruling elders Linda Russell and Annette Bell led the Presbytery in a unique kind of worship knowing as “praying in color.”

Members of the Presbytery were invited to share instances of good news from their worshipping communities. Lorana Zerbel shared the joy of a baptism at Jamesville tomorrow morning. Nancy Wind shared news about Doug Pagitt’s work with us when he comes for our May Presbytery meeting. Craig Lindsey shared news about a book that he’s written about Skaneateles’ work in South Sudan. Linda Russell shared news about a supper coming up with visiting partners from Pyongyang Presbytery (South Korea), and about plans for reviewing and renewing the partnership covenant between our two presbyteries. Rita Hooper shared the joy of deep appreciation for Vanderkamp. Linda shared the joy about ways that South Valley Church is using some of their part of the Great Commission Funds that they received.

Linda Russell continued the report of the Leadership Team.

- She spoke about her hopes and plans for the Leadership Team itself, and also for the Presbytery.
- She spoke about how we continue to build upon our vision for our future, and encouraged the Presbytery to think about what kind of staffing we need as we move into the future that God holds for us.
- Sandy Sanderson presented the results of the Session Minutes Review held in the fall of 2016. It was moved and seconded to approve this report. After discussion, the motion was approved. (Included in these minutes as Appendix B.)
- She highlighted the end-of-year budget vs. actual financial report. (see Appendix E)
- Dave Sandwick highlighted many events at Vanderkamp that took place during 2016. There are discussions about specialty camps to be offered during 2017, and also about plans that are underway for a possible solar farm on the property.
- On behalf of James Moore, Linda talked about the work of the Committee on Representation. Among other things, she mentioned that the Committee is considering recommending that a youth be elected as a regular member of the Leadership Team.
- Caroline Simmons reported for the Preparation for Ministry Work Group. She introduced Dan DeBrucker (Robinson Memorial) as an Inquirer under care of our Presbytery. The motion was made to enroll Dan as an Inquirer. The Interim Pastor at Robinson, Janice Fitzgerald, attested to the Session’s enthusiastic endorsement of Dan coming under care. After discussion, the motion was approved.
- Garrett Anderson, from the Ministry Work Group, presented an update on the discernment going on within the First Presbyterian Church in Chittenango. He introduced Mary Anderson, chair of the PDT, to speak to the process. She introduced the members of the PDT, and outlined the process of discernment that has been engaged. After the report, Shawn closed with a time of prayer for the congregation and the Presbytery.
- Finally, Linda provided a basket of chocolates for presbyters to take home when they leave.

Leadership Team written report:

Since papers distributed for the October 18, 2016 Stated Meeting of the Presbytery, the Leadership Team has held meetings on November 16, 2016 and January 26, 2017.

The Leadership Team met on November 16, 2016 at Onondaga Hill Presbyterian Church.

Present: Dan DeBrucker-Cota, James Moore, Howard Rose, Dave Sandwick, Gordie Howard, Donna Hunt, Sam Dance, Nancy Johnston, Mario Bolivar, Doug Russell, Linda Russell

Absent with notice: Rita Hooper, Nancy Wind, Lennie Turner, Karen Green, Mark Peters

Absent without notice:

Ex-officio: Steve Plank, Shawn Reburn

The Leadership Team met on January 26, 2017 at Onondaga Hill Presbyterian Church.

Present: Linda Russell, Karen Green, James Moore, David Sandwick, Gordie Howard, Lennie Turner, Howard Rose, Donna Hunt, Sam Dance, Dan DeBrucker-Cota, Nancy Johnston, Nancy Wind, Mario Bolivar

Absent with notice: Mark Peters, Doug Russell

Absent without notice:

Ex-officio: Shawn Reburn, Rita Hooper, Steve Plank

Actions taken on behalf of the Presbytery on November 16:

A-1 Set the following dates for Presbytery gatherings/meetings in 2017-2018:

Saturday, February 11, 2017

Saturday, May 20, 2017

Tuesday, August 15, 2017

Saturday, November 4, 2017

Saturday, February 10, 2018

Tuesday, May 15, 2018

Tuesday, August 14, 2018

Saturday, November 3, 2018

A-2 Decided that the proposed amendments to the Constitution that have been sent to the presbyteries by the 222nd General Assembly will be considered and voted on at the February 11, 2017 Presbytery meeting.

A-3 Received and approved the report from this fall's review of Session minutes and records.

A-4 Granted CRE candidate Lynn Jacques \$1,200 in 2016 to attend the Festival of Homiletics in May 2017. The monies are to come from the Fay Giddings Fund.

A-5 Approved the paper, Stated Clerk's Interpretation 2016-01, regarding a question of the administration of the Sacrament of Baptism at Isaiah's Table (New Worshiping Community).

A-6 Approved the terms of the contract between Robinson Memorial Church and the Rev. Janice Fitzgerald for her service as Interim Pastor, with the following terms:

Cash Salary	\$ 36,130
Housing Allowance:	\$ 15,000
Retirement Savings (Deferred Compensation: 403b(9))	\$ 3,000
Social Security Offset	<u>\$ 3,911</u>
EFFECTIVE SALARY	\$ 58,041

Board of Pensions:

Full medical, pension, disability, and death benefit coverage \$ 21,185

Additional benefits: Dental \$ 443

Professional reimbursable expenses: \$ 2,500

Paid vacation leave of four weeks annually

Paid continuing education leave of two weeks annually (cumulative up to six weeks)

Moving expenses

This begins on November 27, 2016. Ms. Fitzgerald will moderate the Session.

Ms. Fitzgerald is a member in good standing of Geneva Presbytery and will retain her membership there.

- A-7 Received teaching elder Diane Monger as a member-at-large of the Presbytery, pending her transfer from the Presbytery of East Iowa.
- A-8 Authorized the following individuals to be signatories for check-signing purposes for our Presbytery: Gordie Howard (Work Group chair), Mark Peters (Treasurer), Linda Russell (LT chair), and Mario Bolivar (LT vice-chair).
- A-9 Reviewed the Benevolent Care Funds grant applications that had been received. The total requested was \$13,300. The amount of money available for distribution is estimated at \$7,500. After discussion, the Leadership Team authorized the following grants for distribution in January 2017:
- Health Tapestry - \$ 1,500
 - InterFaith Works - \$ 2,000
 - Korean Church - \$ 500
 - Weedsport - \$ 500
 - Westminster Manor - \$ 3,000
- A-10 Received a request for \$2,500 from the Peace and Global Witness Offering fund to be sent to Rev. Kurt Esslinger and Hyeyoung Lee, our PC(USA) mission co-workers in South Korea, to provide partial support of their ministry with Young Adult Volunteers and with the Reconciliation and Unification Department of the National Council of Churches in Korea in their peacemaking efforts on behalf of a peace treaty for the Korean peninsula. The Leadership Team approved sending to them the balance of the Presbytery's Peace and Global Witness Offering fund.

Actions taken on behalf of the Presbytery on January 26:

- A-11 Approved the breakdown of the effective salary of the Stated Clerk/Communicator as follows:

Cash Salary \$ 35,290

Housing allowance \$ 29,000

403b deferred compensation \$ 3,600

Effective Salary \$ 67,890

- A-12 Received the report of the Special Administrative Review Committee (SARC) that had been appointed to work with the Session of Westminster Presbyterian Church (Syracuse). The SARC is dismissed with thanks. (Included as Appendix C)

- A-13 Approved the request of the Session of Westminster Presbyterian Church (Syracuse) to grant a waiver of limitations on terms of service on the Session, pursuant to G-2.0404, for a period of three years.
- A-14 Decided that the Presbyterian Youth Connection Work Group would have oversight and use of the balance of approximately \$7,700 left over from the expenses vs. income from this past year's Triennium, accountable to the Leadership Team for their use.
- A-15 Received the report of the Preparation for Ministry Work Group that ruling elder Dan DeBrucker-Cota has been enrolled as an Inquirer under the care of our Presbytery. Dan is a member of Robinson Memorial Presbyterian Church (Syracuse).
- A-16 Extended the relationship between CRE candidate Lynn Jacques and the Taunton Memorial Presbyterian Church for another six months, through June 30, 2017.
- A-17 Recommended that the Presbytery commission Ms. Lynn Jacques as a Commissioned Ruling Elder to serve as the pastor leader of Taunton Memorial Presbyterian Church (Syracuse), with the following terms and responsibilities:
 - 1. The contract will be from January 1, 2017 to June 30, 2017.
 - 2. This is a part-time position, consisting of 13 hours per week, providing the following services:
 - a. lead worship and preach 3-4 times per month, depending on her on-call schedule as a Certified Nurse Midwife;
 - b. do pastoral calling on sick, shut-ins, and prospective members;
 - c. officiate at weddings and funerals as requested;
 - d. plan and moderate session and congregational meeting;
 - e. work with boards and committees to assist them in carrying out their assigned tasks;
 - f. perform other administrative duties as requested by the Session;
 - g. celebrate and officiate the Sacraments, as approved by the Session.
 - 3. The terms of this agreement are:
 - a. Effective Salary of \$4,400 (cash)
 - b. Travel reimbursement at IRS mileage rate
 - c. Continuing Education reimbursement of \$100.00
 - d. The Preparation for Ministry Work Group attests that Ms. Jacques has completed all the requirements to serve as a Commissioned Ruling Elder.
- A-18 Received the draft report on the proposed merger of Robinson Memorial Presbyterian Church and Elmwood Presbyterian Church.
- A-19 Received the report of the Human Resources Work Group that the annual performance review of the ministry of the Stated Clerk/Communicator has been completed.
- A-20 Approved the creation of two new Work Groups:
 - 1. Communications Work Group
 - 2. Visioning for the Future Work Group
- A-21 Voted to take 50% of the funds available for a "new mission initiative" (from the sale and investments of the monies from First Presbyterian Church United of Syracuse – approximately \$15,000 to date) to be used for an emerging communications ministry involving the Presbytery and local churches. The new

Communications Work Group was asked to bring specific proposals for this back to the Leadership Team.

It was moved and seconded to approve the report of the Leadership Team. After discussion, the motion was approved.

A proposal for the merger of Robinson Memorial Presbyterian Church and Elmwood Presbyterian Church, both of Syracuse, was presented to the Presbytery. Ruling elders Natalie Miner and Mary Browne, from Elmwood and Robinson churches respectively, attested to the actions taken by each congregation to approve the merger. It is worth noting that the vote in each congregation was unanimous! After it was moved, seconded, and discussed, the Presbytery approved the merger, and closed with the singing of the Doxology. (Included as Appendix D)

Lynn Jacques was formally approved and set apart as a Commissioned Ruling Elder to serve as the pastoral leader of Taunton Memorial Presbyterian Church. She affirmatively answered covenant questions asked her by the Moderator. The Moderator then closed with prayer, after which Lynn was presented with a certificate and a stole.

A written report was submitted by the Nominating Committee. The Treasurer will be elected for a three-year term at the May Presbytery meeting. Mention was made about the concern of key leaders who are rotating off of the Leadership Team all in 2018. On behalf of the Nominating Committee, the Stated Clerk reported that he had been presented with the nominations from Isaiah's Table for members of their Board, who need to be elected by the Presbytery:

- a. Karen Wolff – President
- b. Michael Sponsler – Vice-President
- c. Elizabeth DaBoll – Treasurer
- d. Pearl Fischer – Secretary
- e. Karen Fay – Director

There being no nominations from the floor, the Presbytery voted to elect these individuals to their respective positions on the Board of Isaiah's Table.

Under New Business, ruling elder Charlie Smith, our Commissioner to the Synod Commission reported on things going on within the Synod of the Northeast. Among other items, Charlie mentioned the following:

- Mario Bolivar had been selected by the Synod as a Washington Scholar.
- 22 presbyteries and 1,132 congregations are part of the Synod.
- The Working Groups of the Synod (Administration, Mission, and Networks) are all actively at work.
- Volunteers are needed to serve in several areas of the Synod's life, especially on the Permanent Judicial Commission.
- Sept. 22-23 will be the "Come to the Table" event.
- Upcoming work of Presbyterian Women of the Synod was highlighted.
- There will be a Presbytery Convention on March 3-4.
- The Synod Commission meets three times a year. Synod Assembly meets once every two years.

There being no further business, this meeting of the Presbytery was adjourned with prayer by the Moderator at 2:30 p.m.

Steven W. Plank,
Stated Clerk/Communicator

Roll –

Teaching elders present: Garrett Anderson, Mary Anderson, Lorrie Day Anson, Earl Arnold, Lorrie Cooney, Pamela Gnagy, Mark Harrison, Patrick Heery, Yong Ju Jee, Craig Lindsey, Steve Plank, Gerry Platz, Shawn Reyburn, Howard Rose, Sandy Sanderson, Caroline Simmons, Debra Thomas, Kathleen Waters

Teaching elders absent with notice: James Moore, Banu Moore, Linda Even, Peter Shidemantle, Karen Dimon, Sarah McTyre, Andrew McTyre, Karen Green, Mario Bolivar, Roger Martin, Tom Oak, Diane Monger, Beth DuBois

Commissioned Ruling Elders present: Gail Banks

Ruling elder commissioners present:

Amboy Belle Isle – Robert Armstrong
Auburn, First –
Auburn Westminster (2) – Linda MacKay, Annette Bell
Aurora –
Baldwinsville (2) –
Cazenovia (2) – Sharye Skinner
Chittenango – Charlie Albee
Collamer –
Dewitt, Pebble Hill (2) – Janet Rider
East Syracuse (2) – Lynn Jacques
Fayetteville (2) – Beth Krauss
Fulton (2) –
Hannibal –
Jamesville – Lorana Zerbel
King Ferry –
LaFayette –
Liverpool – Robert Santos
Marcellus (3) – Charlie Smith (Helen Stevens, excused)
Mexico – Susan Silliman Smith
Morrisville – Sylvia McKinnon
North Syracuse, Northminster (2) – Art Adamson
Oswego –
Otisco – Ron Abbott

Parish, New Hope – David Sperling
Port Byron –
Scipioville –
Sennett –
Skaneateles (4) – Donna Volz, Dave Graham
Syracuse, Elmwood – Mary Ellen Brzozowski.
Syracuse, Isaiah’s Table – Liz DaBoll
Syracuse, Korean –
Syracuse, Onondaga Hill – Ryan Collins
Syracuse, Park Central (3) –
Syracuse, Robinson Memorial – Mary Browne
Syracuse, South Valley –
Syracuse, Taunton –
Syracuse, Westminster –
Weedsport – William Smith
Whitelaw –

Leadership Team ruling elders present: Sam Dance, Dave Sandwick, Linda Russell, Donna Hunt, Lennie Turner, Dan DeBrocker-Cota, Nancy Wind

Leadership Team ruling elders absent with notice: Gordie Howard, Doug Russell

Total present and eligible to vote:

Teaching elders	18
Commissioned Ruling Elders	1
Ruling elder commissioners	23
Leadership Team ruling elders	7

Total **49**

Corresponding Members: Janice Fitzgerald (Geneva Presbytery), Charlie Vollmer (United Methodist and Wesleyan Churches)

Visitors present: Brian DeBrucker-Cota

(Minutes approved by Presbytery as submitted – May 20, 2017)

APPENDIX A

Interpretation of the Stated Clerk regarding a question of the administration of the Sacrament of Baptism at Isaiah's Table (New Worshiping Community)

A question came from leaders of Isaiah's Table. Some members of the community have begun to express interest in being baptized. The question was if there was any possibility that such baptisms could take place in that community. The dilemmas are at least two-fold:

1. There is neither a teaching elder nor a commissioned ruling elder (CRE) in an installed pastoral position in Isaiah's Table.
2. Since Isaiah's Table is not an organized congregation, nor is it envisioned that it ever will be, there is not a session to authorize baptisms nor membership rolls on which to enter the names of those baptized within the community.

I will explore some of the constitutional issues involved in this question, as well as propose a solution that I believe would satisfy our polity, be consistent with our Reformed theology, and meet the needs of the community of faith that is Isaiah's Table.

The *Book of Order* is clear that the normative practice in our tradition is that the Sacraments shall be "administered by a teaching elder or ruling elder commissioned to pastoral service when invited by the session and authorized by the presbytery" (W-2.4012c and W-2.3011a respectively). Specifically regarding Baptism, the Constitution adds the provision that celebrations of this Sacrament "shall be authorized by the session..." (*ibid.*).

Regarding the first issue above, although the normative practice is clearly outlined, the *Book of Order* does make provision for Communion to be celebrated by ruling elders in certain circumstances. Under the responsibility and power of the presbytery to "provide that the Sacraments may be rightly administered and received," the presbytery's responsibilities include "authorizing and training specific ruling elders to administer or preside at the Lord's Supper when it deems it necessary to meet the needs for the administration of the Sacrament..." (G-3.0301b). It is inconsistent that this would not also include a responsibility of the presbytery to provide similar authorization and training for the administration of the Sacrament of Baptism by ruling elders in the same kinds of situations. Whether this authorization was omitted due to oversight or was intentionally left out, consistency would dictate that this authorization also apply to the option of a Presbytery determining that ruling elders could be trained to administer baptisms.

The more difficult constitutional dilemma is based in the second issue above. Baptism involves entering into a covenant relationship not only with God but also with the Church (W-2.3004). At Isaiah's Table – the local expression of the Church – there is neither a session nor any roll on which to enter the names of any who are baptized within that community of faith. That said, there are situations similar to that of Isaiah's Table, and the *Book of Order* makes provision for

baptisms to be administered in those settings. W-2.3011b allows for a council to recognize other special circumstances that dictate a different practice than that which is normative.

“A council may also authorize the celebration of the Sacrament of Baptism by chaplains or others engaged in ordered ministries serving in hospitals, prisons, schools, or other institutions where the council has an authorized ministry or an institutional witness, by chaplains ministering to members of the armed forces and their families, and by teaching elders (*or CREs*) engaged in new church development...”

Leaders of Isaiah’s Table who are ruling elders are individuals who clearly are “engaged in ordered ministries... where the council has an authorized ministry...” In this particular case, the Presbytery is “the council” and Isaiah’s Table is the “authorized ministry” of the Presbytery. Therefore, it seems to me that one or more of the ruling elders of Isaiah’s Table could be authorized and trained by the Presbytery to administer the Sacrament of Baptism.

As noted above, the Constitution directs that baptisms “shall be authorized by the session.” It is clear to me that the Board of Isaiah’s Table, most of whose members are ruling elders, is comparable to the session of a congregation. They, therefore, could serve as the authorizing body concerning baptisms.

The remaining obstacle to be addressed, then, is the question of where someone baptized at Isaiah’s Table could be listed on a proper roll. It is possible, per W-2.3011b, for another congregation in our Presbytery to agree to record the names on their own rolls of those who are baptized. However, the Board of Isaiah’s Table recently decided to begin keeping their own roll of individuals who are a committed part of that faith community (similar to, though not the same as, a church membership roll). The Board could simply keep an additional roll for people who are baptized in that community, if such authorization is granted by the Presbytery. Isaiah’s Table then would submit all its rolls to the Presbytery for review at the same time that session records from other churches are reviewed.

Conclusion:

Based on the above information, it is my conclusion that the Presbytery could properly decide:

1. to train and authorize specific ruling elders of Isaiah’s Table to administer the Sacrament of Baptism;
2. to authorize the Board of Isaiah’s Table, as an “authorized ministry” of the Presbytery, to approve requests for baptisms that might properly come before it; and
3. to authorize the Board of Isaiah’s Table to begin to keep a roll of people who are baptized, submitting it annually to the Presbytery for review.

The Rev. Steven W. Plank
Stated Clerk
Presbytery of Cayuga-Syracuse
September 12, 2016

APPENDIX B

PRESBYTERY OF CAYUGA-SYRACUSE RECORDS REVIEW 2016 AD

Many thanks to Fayetteville United, Fulton, Liverpool, Auburn 1st, Syracuse Westminster Churches for hosting record review sessions again this year! Many thanks to Steve Plank and Craig Lindsey for supporting the readings. We hope clerks will have a timely notice of planned readings with appropriate e-mail rsvps. Changes to other day of week or months of year are possible, but until a complete survey is completed this must await guidance from our churches.

WEST 10/6 Fayetteville

Read and approved: Cazenovia, Jamesville, Otisco, Chittenango, Lafayette

Un-read: Collamer, Fayetteville, E. Syracuse, Morrisville, Dewitt Pebble Hill, Whitelaw

NORTH 10/13 Fulton

Read and approved: Fulton, Mexico, Parish, Hannibal, Oswego

NORTH-WEST 10/20 Liverpool

Read and approved: Liverpool, Amboy, Baldwinsville,

Un-read: Northminster, Port Byron, Taunton

SOUTHWEST 10/27 Auburn 1st

Read and approved: Scipioville, Auburn, First, Auburn Westminster, Aurora, Skaneateles,

Un-read: King Ferry, Marcellus, Weedsport, Sennett

SYRACUSE, CITY 11/3 Syr. Westminster

Read and approved: Onondaga Hill, Westminster

Unread: Elmwood*, Korean, Park Central*, Robinson*, South Valley

*Have requests for delays

Submitted by,

Harold Sanderson for O&R Committee

APPENDIX C

Report of the Special Administrative Review Committee (SARC)

On recommendation of the Committee on Ministry (now the Ministry Work Group), and as specified in G-3.0108b, a Special Administrative Review Committee was formed by the Leadership Team on July 28, 2016 to explore the work of the Session of Westminster Presbyterian Church in Syracuse. They were charged to give special attention to the financial health of the congregation, plans for the outreach and ministry in their neighborhood, proper meetings of the Session and congregation, and rotation of ruling elders.

The members of the SARC were teaching elders Lorrie Cooney and Gerry Platz, and ruling elders Donna Hunt (Westminster, Auburn) and Dan DeBrucker-Cota (Robinson Memorial). Gerry Platz served as chairperson of the SARC.

After meeting separately with teaching elder Sandy Sanderson, the present moderator of the Session, and then with the full six members of the Session, we concluded that no good purpose would be served in continuing our exploration.

Because of his intimate knowledge of Westminster, the North side area, and the Presbytery relationship over the years, Sandy was most helpful in sharing his insights. He reported that worship attendance ranges between 15-25 per week, the mid-week program for children has 10-15 attendees. We learned that there is no rotation of Session members, but they have sought a waiver because of their circumstances.

In meeting with the Session, we found the members quite upbeat about their programs and their outreach to the community. The day we met they also had a visit from a representative of Catholic Charities with whom they are entering an agreement to rent two of their classrooms for public education classes for \$200 per month. Their food bank not only assists to relieve hunger, but also provides the opportunity for interaction with members of the community.

Their outreach extends to Washington Square where they hold periodic events that involve the community, such as on Martin Luther King Day and the summer evangelism events.

They are very much aware of the limitations of membership size and budget on what they are able to do, but they are determined to be good stewards of their resources and to use them to be about the Lord's work on the north side of Syracuse.

They would be very open to explore with Presbytery the possibilities for extending their mission, perhaps with other congregations that share an urban orientation.

Attached is a reflection by Dan DeBrucker-Cota which captures some of our thinking.

Teaching elder Gerry Platz

(Email sent to the members of the SARC, plus Sandy Sanderson, on Dec. 9, 2016)

Friends -

I reviewed the Annual Report of Westminster Presbyterian Church last evening. It is of my opinion that this is a strong congregation of faith and commitment to God and its mission and community. While they do have some internal struggles, I do not believe that they are any different than any other congregation today. Their struggles are real and they do appear to understand this. I feel that Sandy is doing a good job bringing them back into compliance – and this will take time.

My recommendation to the Presbytery: This is a strong church and we must recognize this. COM might want to have further discussions around opportunities for them to have a more permanent worship leader – possibly a transitional leader while they discern their future. Many of the concerns I heard last evening are valid. I was a part of the split ministry between Westminster and Elmwood – and there was many variables that caused that ministry to dissolve – no fault of either congregation, but they took the fall of the failed leadership from Presbytery.

I would be hesitant to recommend the 1001 Worshipping Communities to them. My rationale being that I heard strongly about their heritage – they are the oldest congregation in the city (I do believe they are correct). What would work is a conversation around fiscal opportunities and how they can do a more creative ministry – while building membership. They seem to have mission and outreach down – but a concern I have is that they are small and not a young congregation.

On a side note: They had mentioned a few times about a suburban congregation mixing with them – I am not sure they fully understand that it appears that intention had happened between Northminster/Pebble Hill and Westminster – and it failed. This occurred to me last evening as I was reading their report and reflecting on the conversations. I would err on caution for a future conversation about this without more counseling on their part and finding out what they are seeking from a Suburban congregation.

I would also recommend to the Presbytery that we kindly seek out an invitation to hold Presbytery meeting there. Not right away, but look at this in the future after we do some more friendship building with them. I see many potentials with this amazing group of Christians!

Thank you. Have a safe and blessed Christmas and New Year's!

Shalom,
Dan

APPENDIX D

MERGER AGREEMENT

THIS AGREEMENT, made this 29th day of January in the year 2017, between the ROBINSON MEMORIAL PRESBYTERIAN CHURCH located at 126 South Terry Road, Syracuse, New York 13219 (hereinafter referred to as “Robinson Memorial”), and ELMWOOD PRESBYTERIAN CHURCH, located at 126 South Terry Road, Syracuse, New York with mailing address of PO Box 294, Camillus, New York 13031, (hereinafter referred to as “Elmwood”).

WHEREAS, the Robinson Memorial Presbyterian Church is a religious corporation duly formed under the laws of New York State, and it is affiliated with the Presbyterian Church (USA); and

WHEREAS, the Elmwood Presbyterian Church is also a religious corporation, duly formed under the laws of the State of New York, and it is also affiliated with the Presbyterian Church (USA); and

WHEREAS, in 2014 the Elmwood congregation sold its church building and began to worship within the Robinson Memorial congregation pursuant to an abiding arrangement; and

WHEREAS, church members have built relationships with one another and have worshiped and shared their faith journey and ministry together since October 2014; and

WHEREAS, the both churches have been actively engaged in discussions about merging the two congregations into one entity; and

NOW, THEREFORE, to carry out the mutual understandings and covenants herein contained and in consideration of the agreements hereinafter set forth, it is agreed as follows:

MERGER

The Robinson Memorial Presbyterian Church and the Elmwood Presbyterian Church shall merge into a single congregation and its official legal and corporate name shall be the Robinson Memorial and Elmwood Presbyterian Churches United in Ministry. Nevertheless, the newly merged church may continue to be commonly known as and referred to as the Robinson Memorial Presbyterian Church and may retain this shortened name on its signage and public documents as the newly merged church as in its discretion it may determine.

- **MEMBERSHIP**

The members of the Robinson Memorial and the members of Elmwood shall become members of the merged church, Robinson Memorial and Elmwood Presbyterian Church United in Ministry.

- **ORGANIZATION**

The first meeting of the newly merged congregation shall be held within thirty days of approval of the merger by the Supreme Court of the State of New York. Any person who is a member of either congregation thirty days before the date of the first congregational meeting shall be entitled to vote at the congregational meeting of the newly merged congregation.

At the first meeting, the newly formed merged congregation shall adopt the bylaws of the merged church. The members shall also elect trustees, officers and ruling elders to serve on the Session.

The separate Sessions of both churches shall merge into a single session comprised of no less than 11 and no more than 15 members, with at least two and not more than three members of the present Elmwood congregation to be elected to serve on the Session of the newly merged congregation. Members shall be elected to terms of 1, 2 and 3 years so that the expiration of the terms of Session members are staggered among the entire board. Elmwood members shall be placed in either the two or three year classes of the newly formed Session. The original members of the newly organized Session may serve their initial term and one additional three year term. No Session

member shall be eligible to serve more than two consecutive terms, including the initial term herein.

A member who has served two consecutive terms may be eligible once again to serve on Session after one year of absence from the Board.

- **PROPERTY**

All real and personal property of Robinson Memorial and Elmwood shall become the property of the new entity, subject to the trust provisions of the Constitution of the Presbyterian Church (USA) and the following provisions set forth below. With regard to cash and liquid assets, the parties agree to the following:

A. The existing bank accounts of Robinson Memorial shall be retained and maintained in the same form and with the same purposes, but renamed to include the new legal corporate name, subject to any rules and regulations of the banking institution.

B. The Elmwood Church's accounts shall be addressed as follows:

1. Twenty Five Thousand Dollars (\$25,000.00) of the Elmwood's existing general checking fund (general fund) shall be transferred to the general fund of the new entity and thereby merged with the Robinson Memorial general fund to be used in such manner as the new entity shall properly determine. The balance of the general fund remaining after payment of any remaining regular expenses of the Elmwood Church shall be deposited in the existing investment accounts of the Elmwood church and retained with the other funds in said accounts. These two accounts shall be maintained and continued as investment accounts in the name of the new entity.

2. Said investment accounts of Elmwood are largely made up of the proceeds of the sale of the Elmwood Church building in 2014 and comprise of two separate investment accounts with American Funds, through FSC Securities Corporation located in Canastota, New York. These investment accounts of Elmwood shall be used and maintained for the purpose of local and global mission projects and activities, subject to the following restrictions: the newly formed church entity may use the income only from such funds for local and global mission projects, but the principal shall not be invaded or

used for any purpose, except as set forth below. In the event that income from these investment funds is not used in any given year, then such income may be accumulated and combined with income in future years for larger mission projects. It is the intention of the parties that these accounts be used and maintained as a perpetual source of income to do mission in our community and the larger world and that the principal of the same not be depleted for any other purpose.

Upon the passage of twenty five years from the date of approval of this agreement by the congregations of the two party churches, the principal of these investments accounts may be invaded upon approval of Seventy Five Percent (75%) of the members of the congregation present at a congregational meeting duly called and noticed for the purpose of considering the question of whether to invade the principal.

These Elmwood investment accounts shall remain invested with American Investments, its successors or assigns through Karen Diefendorf of FSC Securities Corporation of Canastota, New York for a period of at least three years from date of the approval of this merger by the Supreme Court of the State of New York.

C. The Elmwood Church holds a mortgage in the original amount of \$30,000.00 associated with the sale of its building. Monthly payments under the Note are approximately \$198.00. These monthly mortgage payments shall be placed in the general fund of the newly formed entity for use as directed by the newly formed Session, including for ordinary expenses of the organization. This mortgage calls for a balloon payment \$18,000.00 on or about 2025. This balloon payment may be used and or invested as the Session of the newly formed entity shall determine to be appropriate at that time. It is however the hope that such funds may also be used and applied for specific local or global mission projects of the church, if the way is clear. At the appropriate time, Elmwood shall execute an assignment of this mortgage to the new entity, and the new entity shall pay the cost of recording the same.

D. Elmwood also has a dedicated fund. It is anticipated that this fund shall be dispersed and closed prior to completion of the merger approval process. In the event

that this account is not closed, the Session of the newly formed Session shall disperse appropriately, close or merge it into the dedicated fund of the newly formed entity.

4. MISSION PROGRAM

Elmwood has developed a mission program event called "Pass the Peace, Jammin for Jim", in memory of one of its long time members who was lost to an act of violence in the City of Syracuse in 2013. This event was held in September of 2016 for the first time as an intentional effort to seek, justice, peace and non violence in our world. It is hoped that this annual program may continue and grow and that a portion of the income from the mission investment account may be used for this purpose.

5. LIABILITIES

Neither congregation has any known outstanding liabilities. In the event any unknown debts or liabilities or either church should arise, the same shall become the debts and liabilities of the newly merged church.

6. MEMORIAL FUNDS/DEDICATED FUNDS.

In so far as is possible, memorial gifts, testamentary legacies or dedicated funds shall be used and disposed of pursuant to the terms of said gifts.

7. LEADERSHIP.

Pastoral leadership of the newly formed congregation shall be provided by the interim minister as called by the Robinson Memorial Church and thereafter by the installed pastor(s) duly called by the entity.

8. STAFFING

The current staff members of the Robinson Memorial Church shall continue under the same terms and conditions as exist at the time of this agreement, subject to any changes the Session of the newly formed church may from time to time determine. Elmwood has a part time staff person, and at the time of implementation of this agreement, that position shall be abolished.

9. RECORDS

Both churches' corporate records to the date of merger shall be held and maintained as the denomination and law requires. Nevertheless, it is the intention of the parties that all records of both churches shall be maintained at the church building of the newly formed entity.

10. PROCESS

Upon approval of this agreement by both Sessions, this agreement shall be presented to both congregations for their consideration and approval. In the event both congregations approve the same, then this merger agreement shall be presented to the Presbytery of Cayuga-Syracuse for its consideration and approval. Thereafter, application shall be made for approval to the Supreme Court of the State of New York as is required by law and such other corporate filings as are necessary and proper under the law. The parties authorize application to the Presbytery of Cayuga-Syracuse and Supreme Court of the State of New York for all necessary approvals as required by the denomination and laws of New York State. The parties shall share equally the filing fees and court costs associated with the necessary application to the Supreme Court.

Upon securing of all necessary approvals, the newly merged church shall work with the Presbytery and the national church to make all necessary administrative changes and adjustments to complete the transition of the two churches into one merged congregation.

11. EXECUTION

The undersigned officer of each congregation represents by his/her signature that he/she is a duly appointed officer of his/her respective religious cooperation, that he/she has the legal authority to execute this agreement on behalf of the respective entity and that the representative has obtained the proper approvals, authorizations and permission from the Session and Congregation to execute this document.

IN WITNESS WHEREOF, the undersigned representatives of the parties hereto have executed this Merger Agreement on behalf of their respective Sessions and Congregations on the day and year first above written.

ROBINSON MEMORIAL PRESBYTERIAN CHURCH

DATED: January 29, 2017

By: _____

Cynthia Clift, Clerk of Session

DATED: January 29, 2017

By: _____

David Valenza, President of the Corporation

ELMWOOD PRESBYTERIAN CHURCH

DATED: January 29, 2017

By: _____

Ruth Melchior, Trustee

DATED: January 29, 2017

By: _____

Natalie B. Miner, Trustee

State of New York)
County of Onondaga) SS:

On the 29th day of January in the year 2017 before me, the undersigned, a Notary Public in and for said state personally appeared CYNTHIA CLIFT personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she/he executed the same in her/his capacity and that by her/his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

State of New York)
County of Onondaga) SS:

On the 29th day of January in the year 2017 before me, the undersigned, a Notary Public in and for said state personally appeared DAVID VALENZA personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she/he executed the same in her/his capacity and that by her/his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

State of New York)
County of Onondaga) SS:

On the 29th day of January in the year 2017 before me, the undersigned, a Notary Public in and for said state personally appeared RUTH MELCHIOR personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she/he executed the same in her/his capacity and that by her/his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

State of New York)
County of Onondaga) SS:

On the 29th day of January in the year 2017 before me, the undersigned, a Notary Public in and for said state personally appeared NATALIE B. MINER personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she/he executed the same in her/his capacity and that by her/his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

APPENDIX E

(The 2016 Profit and Loss Financial Statement is included here.)

PRESBYTERY OF CAYUGA-SYRACUSE
Profit & Loss Budget Performance
December 2016

	<u>Dec 16</u>	<u>Jan - Dec 16</u>	<u>YTD Budget</u>	<u>Annual Budget</u>		<u>Jan - Dec 15</u>
Ordinary Income/Expense					Ordinary Income/Expense	
Income					Income	
400100 · PER CAPITA					400100 · PER CAPITA	
GA PER CAPITA	0.00	32,347.68	32,317.68	32,317.68	GA PER CAPITA	33,476.45
PRESBYTERY PER CAPITA	9,115.83	99,545.98	106,192.92	106,192.92	PRESBYTERY PER CAPITA	86,841.97
SYNOD PER CAPITA	0.00	18,172.40	18,156.00	18,156.00	SYNOD PER CAPITA	18,940.00
Total 400100 · PER CAPITA	9,115.83	150,066.06	156,666.60	156,666.60	Total 400100 · PER CAPITA	139,258.42
400950 · MISCELLANEOUS REVENUE					400950 · MISCELLANEOUS REVENUE	
400900 · OTHER INCOME	0.00	56.30	0.00	0.00	400900 · OTHER INCOME	988.00
401100 · REVENUE-TRIENNIUM	0.00	23,821.81	0.00	0.00	401100 · REVENUE-TRIENNIUM	3,305.00
401400 · DIVIDENDS INCOME					401400 · DIVIDENDS INCOME	
NEW COVENANT FUND	0.00	840.05	0.00	0.00	FIDELITY	4,721.23
PRES. FOUNDATION- MISSION INIT.	0.00	12,227.91	0.00	0.00	FRANKLIN TEMPLETON	284.15
VANGUARD	2,023.44	7,132.58	0.00	0.00	NEW COVENANT FUND	21,807.09
Total 401400 · DIVIDENDS INCOME	2,023.44	20,200.54	0.00	0.00	PRES. FOUNDATION- MISSION INIT.	0.00
401700 · DIVIDENDS- WEIL MEM.- MISSION	0.00	755.48	1,511.00	1,511.00	VANGUARD	12,723.66
401850 · PEACEMAKING REVENUE	0.00	121.24	0.00	0.00	401400 · DIVIDENDS INCOME - Other	0.00
402100 · INTEREST INCOME					Total 401400 · DIVIDENDS INCOME	39,536.13
AUBURN 1ST LOAN	84.75	1,147.02	0.00	0.00	401700 · DIVIDENDS- WEIL MEM.- MISSION	2,301.64
PILP	134.29	538.08	0.00	0.00	401850 · PEACEMAKING REVENUE	688.85
Total 402100 · INTEREST INCOME	219.04	1,685.10	0.00	0.00	402100 · INTEREST INCOME	
402250 · TRANSFER BETWEEN FUNDS	0.00	203,748.76	0.00	0.00	AUBURN 1ST LOAN	1,416.36
Total 400950 · MISCELLANEOUS REVENUE	2,242.48	250,389.23	1,511.00	1,511.00	CITIZENS BANK	496.11
Total Income	11,358.31	400,455.29	158,177.60	158,177.60	FIDELITY	0.13
Expense					M & T BANK	72.50
500100 · PER CAPITA EXPENSE					PILP	537.93
DISCOUNT FOR PREPAYMENT	0.00	-453.90	0.00	0.00	Total 402100 · INTEREST INCOME	2,523.03
GA PER CAPITA	0.00	32,317.68	32,317.68	32,317.68	402250 · TRANSFER BETWEEN FUNDS	323,669.65
SYNOD PER CAPITA EXPENSE	0.00	18,156.00	18,156.00	18,156.00	Total 400950 · MISCELLANEOUS REVENUE	373,012.30
Total 500100 · PER CAPITA EXPENSE	0.00	50,019.78	50,473.68	50,473.68	Total Income	512,270.72
500101 · ALLOWANCE FOR BAD DEBTS- PC	0.00	-10,325.08	0.00	0.00	Expense	
500800 · SPECIAL GRANTS EXPENSE					500100 · PER CAPITA EXPENSE	
BENEVOLENT CARE GRANT FUND	0.00	5,500.00	0.00	0.00	DISCOUNT FOR PREPAYMENT	-473.50
FAY GIDDING SCHOLARSHIP GRANTS	0.00	4,200.00	0.00	0.00	GA PER CAPITA	33,476.45
Total 500800 · SPECIAL GRANTS EXPENSE	0.00	9,700.00	0.00	0.00	SYNOD PER CAPITA EXPENSE	18,940.00
501000 · MISSIONS OF THE PRESBYTERY					Total 500100 · PER CAPITA EXPENSE	51,942.95
501875 · PEACEMAKING EXPENDITURES	2,549.15	6,349.15	0.00	0.00	500900 · GREAT COMMISSION EXPENSE	349,986.00
501952 · YOUTH TRIENNIUM	0.00	21,435.38	0.00	0.00	501000 · MISSIONS OF THE PRESBYTERY	
Total 501000 · MISSIONS OF THE PRESBYTERY	2,549.15	27,784.53	0.00	0.00	501875 · PEACEMAKING EXPENDITURES	0.00
502000 · COMMITTEES OF PRESBYTERY					Total 501000 · MISSIONS OF THE PRESBYTERY	0.00
503250 · MILEAGE REIMBURSEMENT	0.00	0.00	200.00	200.00	501120 · CALVARY EXPENSES	1,597.67
504100 · COMMITTEE ON MINISTRY	-44.05	553.24	900.00	900.00	501122 · FIRST PRES. UNITED EXPENSE	
504400 · PREPARATION FOR MINISTRY	0.00	400.00	650.00	650.00	PASTORAL CARE	250.00
504450 · EARLY MINISTRIES INSTITUTE	0.00	450.00	450.00	450.00	SALE OF PROPERTY	1,621.00

PRESBYTERY OF CAYUGA-SYRACUSE
Profit & Loss Budget Performance
December 2016

	<u>Dec 16</u>	<u>Jan - Dec 16</u>	<u>YTD Budget</u>	<u>Annual Budget</u>		<u>Jan - Dec 15</u>
504600 - LEADERSHIP TEAM EXPENSES	0.00	1,455.72	1,000.00	1,000.00	Total 501122 - FIRST PRES. UNITED EXPENSE	1,871.00
504625 - LEADERSHIP DEVELOPMENT	0.00	0.00	500.00	500.00	502000 - COMMITTEES OF PRESBYTERY	
504650 - PRESBYTERY MEETINGS	0.00	42.32	500.00	500.00	503250 - MILEAGE REIMBURSEMENT	78.40
Total 502000 - COMMITTEES OF PRESBYTERY	-44.05	2,901.28	4,200.00	4,200.00	504100 - COMMITTEE ON MINISTRY	839.88
600000 - WAGES & BENEFITS					504400 - PREPARATION FOR MINISTRY	5.01
600100 - SALARY					504450 - EARLY MINISTRIES INSTITUTE	450.00
STATED CLERK	2,940.84	35,290.08	35,290.00	35,290.00	504600 - LEADERSHIP TEAM EXPENSES	1,052.32
Total 600100 - SALARY	2,940.84	35,290.08	35,290.00	35,290.00	504625 - LEADERSHIP DEVELOPMENT	250.00
600200 - SS OFFSET					504650 - PRESBYTERY MEETINGS	250.00
STATED CLERK	432.80	5,193.60	5,194.00	5,194.00	Total 502000 - COMMITTEES OF PRESBYTERY	2,925.61
Total 600200 - SS OFFSET	432.80	5,193.60	5,194.00	5,194.00	600000 - WAGES & BENEFITS	
600300 - HOUSING ALLOWANCE					600100 - SALARY	
STATED CLERK	2,416.67	29,000.04	29,000.00	29,000.00	STATED CLERK	34,025.04
Total 600300 - HOUSING ALLOWANCE	2,416.67	29,000.04	29,000.00	29,000.00	Total 600100 - SALARY	34,025.04
600350 - ANNUITY					600200 - SS OFFSET	
STATED CLERK	300.00	3,600.00	3,600.00	3,600.00	STATED CLERK	5,096.88
Total 600350 - ANNUITY	300.00	3,600.00	3,600.00	3,600.00	Total 600200 - SS OFFSET	5,096.88
600400 - CON'T. EDUCATION					600300 - HOUSING ALLOWANCE	
STATED CLERK	0.00	1,182.76	1,200.00	1,200.00	STATED CLERK	29,000.04
Total 600400 - CON'T. EDUCATION	0.00	1,182.76	1,200.00	1,200.00	Total 600300 - HOUSING ALLOWANCE	29,000.04
600500 - TRAVEL MILEAGE REIMBURSEMENT					600350 - ANNUITY	
STATED CLERK	112.32	2,378.70	2,400.00	2,400.00	STATED CLERK	3,600.00
Total 600500 - TRAVEL MILEAGE REIMBURSEMENT	112.32	2,378.70	2,400.00	2,400.00	Total 600350 - ANNUITY	3,600.00
600550 - PROFESSIONAL EXPENSES					600400 - CON'T. EDUCATION	
STATED CLERK	103.64	1,709.61	2,400.00	2,400.00	STATED CLERK	1,064.60
Total 600550 - PROFESSIONAL EXPENSES	103.64	1,709.61	2,400.00	2,400.00	Total 600400 - CON'T. EDUCATION	1,064.60
600600 - WORKER'S COMPENSATION INSURANCE					600500 - TRAVEL MILEAGE REIMBURSEMENT	
STATED CLERK	0.00	939.00	547.00	547.00	STATED CLERK	2,352.90
Total 600600 - WORKER'S COMPENSATION INSURANCE	0.00	939.00	547.00	547.00	Total 600500 - TRAVEL MILEAGE REIMBURSEMENT	2,352.90
600700 - DISABILITY INSURANCE					600550 - PROFESSIONAL EXPENSES	
STATED CLERK	0.00	125.00	0.00	0.00	STATED CLERK	1,535.04
Total 600700 - DISABILITY INSURANCE	0.00	125.00	0.00	0.00	Total 600550 - PROFESSIONAL EXPENSES	1,535.04
600800 - MEDICAL COVERAGE EXPENSE					600600 - WORKER'S COMPENSATION INSURANCE	
STATED CLERK	1,386.09	16,633.08	16,633.00	16,633.00	STATED CLERK	854.00
Total 600800 - MEDICAL COVERAGE EXPENSE	1,386.09	16,633.08	16,633.00	16,633.00	Total 600600 - WORKER'S COMPENSATION INSURANCE	854.00
600825 - DENTAL					600700 - DISABILITY INSURANCE	
STATED CLERK	75.44	905.28	905.00	905.00	STATED CLERK	125.00
Total 600825 - DENTAL	75.44	905.28	905.00	905.00	Total 600700 - DISABILITY INSURANCE	125.00
600850 - PENSION BENEFITS EXPENSE					600800 - MEDICAL COVERAGE EXPENSE	
STATED CLERK	622.33	7,467.96	7,468.00	7,468.00	STATED CLERK	16,323.12
Total 600850 - PENSION BENEFITS EXPENSE	622.33	7,467.96	7,468.00	7,468.00	Total 600800 - MEDICAL COVERAGE EXPENSE	16,323.12
600875 - DEATH/DBL BENEFITS EXPENSE					600850 - PENSION BENEFITS EXPENSE	
STATED CLERK	56.58	678.96	679.00	679.00	STATED CLERK	7,328.76
Total 600875 - DEATH/DBL BENEFITS EXPENSE	56.58	678.96	679.00	679.00	Total 600850 - PENSION BENEFITS EXPENSE	7,328.76

PRESBYTERY OF CAYUGA-SYRACUSE
Profit & Loss Budget Performance
December 2016

	<u>Dec 16</u>	<u>Jan - Dec 16</u>	<u>YTD Budget</u>	<u>Annual Budget</u>		<u>Jan - Dec 15</u>
Total 600000 · WAGES & BENEFITS	8,446.71	105,104.07	105,316.00	105,316.00	600875 · DEATH/DBL BENEFITS EXPENSE	
602000 · OFFICE EXPENSES					STATED CLERK	666.24
602200 · OFFICE SUPPLIES	0.00	504.52	500.00	500.00	Total 600875 · DEATH/DBL BENEFITS EXPENSE	666.24
602300 · RENT	100.00	600.00	1,200.00	1,200.00	Total 600000 · WAGES & BENEFITS	101,971.62
602400 · TELEPHONE	125.64	1,412.48	1,200.00	1,200.00	602000 · OFFICE EXPENSES	
602450 · WEBSITE/TECHNOLOGY/INTERNET	124.68	2,167.47	2,500.00	2,500.00	602200 · OFFICE SUPPLIES	994.18
602700 · POSTAGE	0.00	203.19	350.00	350.00	602300 · RENT	1,200.00
602750 · PO BOX RENTAL	0.00	348.00	400.00	400.00	602400 · TELEPHONE	1,377.58
602800 · RESOURCES	0.00	0.00	0.00	0.00	602450 · WEBSITE/TECHNOLOGY/INTERNET	2,540.46
602850 · PROFESSIONAL FEES-CPA	0.00	640.42	1,000.00	1,000.00	602700 · POSTAGE	130.81
602900 · EQUIPMENT REPAIRS & MAINT	0.00	0.00	500.00	500.00	602750 · PO BOX RENTAL	342.00
602950 · LEGAL FEES	0.00	227.00	0.00	0.00	602800 · RESOURCES	-0.45
603200 · PAYROLL SERVICE	85.20	1,074.65	660.00	660.00	602850 · PROFESSIONAL FEES-CPA	688.89
603600 · INSURANCE-LIABILITY	0.00	2,028.46	2,145.00	2,145.00	602900 · EQUIPMENT REPAIRS & MAINT	0.00
603700 · BANK CHARGES	0.00	107.60	0.00	0.00	602950 · LEGAL FEES	7,769.75
603800 · AUDIT	45.00	275.00	4,750.00	4,750.00	603200 · PAYROLL SERVICE	973.01
604600 · MISCELLANEOUS EXPENSE	0.00	500.00	695.00	695.00	603600 · INSURANCE-LIABILITY	1,715.30
605200 · BOOKKEEPER EXPENSE	694.27	8,195.22	8,000.00	8,000.00	603700 · BANK CHARGES	0.00
Total 602000 · OFFICE EXPENSES	1,174.79	18,284.01	23,900.00	23,900.00	603800 · AUDIT	4,455.00
605800 · TRANSFER TO OTHER FUNDS	0.00	203,748.76	0.00	0.00	604600 · MISCELLANEOUS EXPENSE	0.00
Total Expense	12,126.60	407,217.35	183,889.68	183,889.68	605200 · BOOKKEEPER EXPENSE	8,153.46
Net Ordinary Income	-768.29	-6,762.06	-25,712.08	-25,712.08	Total 602000 · OFFICE EXPENSES	30,339.99
Other Income/Expense					605600 · PRESBYTERY N C WEIL FUND EXPENS	37,423.49
Other Income					605700 · PRES. FOUNDATION MISSION EXP	341,000.00
700100 · UNREALIZED GAIN(LOSS) ON INV					605800 · TRANSFER TO OTHER FUNDS	323,669.65
FRANKLIN TEMPLETON INVESTMENTS	0.00	27.47	0.00	0.00	Total Expense	1,242,727.98
NEW COVENANT	0.00	7,453.82	0.00	0.00	Net Ordinary Income	-730,457.26
PRES. FOUNDATION- MISSION INIT.	0.00	0.00	0.00	0.00	Other Income/Expense	
PRES. FOUNDATION-N.WEIL FUND	0.00	0.00	0.00	0.00	Other Income	
VANGUARD	10,300.91	33,766.07	24,873.00	24,873.00	700100 · UNREALIZED GAIN(LOSS) ON INV	
Total 700100 · UNREALIZED GAIN(LOSS) ON INV	10,300.91	41,247.36	24,873.00	24,873.00	CITIZENS BANK CD	0.00
Total Other Income	10,300.91	41,247.36	24,873.00	24,873.00	FIDELITY	6,456.99
Net Other Income	10,300.91	41,247.36	24,873.00	24,873.00	FRANKLIN TEMPLETON INVESTMENTS	-203.13
Net Income	<u>9,532.62</u>	<u>34,485.30</u>	<u>-839.08</u>	<u>-839.08</u>	NEW COVENANT	-28,428.33
					PRES. FOUNDATION- MISSION INIT.	0.00
					PRES. FOUNDATION-N.WEIL FUND	0.00
					VANDERKAMP DONATION	-136,022.97
					VANGUARD	-10,442.20
					700100 · UNREALIZED GAIN(LOSS) ON INV - Other	0.00
					Total 700100 · UNREALIZED GAIN(LOSS) ON INV	-168,639.64
					Total Other Income	-168,639.64
					Net Other Income	-168,639.64
					Net Income	<u>-899,096.90</u>